

**SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE**  
**April 5, 2012**  
**2:00 p.m. BCS Conference Room**

**Attendees:** Barbara Hundley, Kendall Leach, Carol McGuire, and Karen Price

**County:** Alan Holbach, Tara Musselman, Judith Nothdurft, Gregg O'Connor, Roger Warner, Sandy Wright

**Guests:** Sandy Slater

**Absent:** Bob Dratch (excused) and Alice Minich (excused)

The meeting was called to order at 2:00 p.m.

**Minutes:** The March 14, 2012 meeting minutes were approved with corrections to bullet #5 on page 2 and to the bullet under New Business on page 3.

Membership status was reviewed. Mr. Leach was approved for re-appointment at the BCC meeting held on March 27, 2012 to a regular three-year term that will expire on March 27, 2015.

**Old Business:**

- San Domingo Park Bid – The bid is on the consent agenda to go before the Board of County Commissioners at the April 10, 2012 meeting. RS Construction Company has been selected by the Purchasing Department as the lowest reasonable and responsible bidder for the project.
- St. Paul Linear Park - There was discussion regarding the inspection and repairs to the irrigation system. The Committee agreed to the \$4600 estimate and wishes to move forward with the inspection, repairs and replacement. There was discussion regarding the \$50,000 cost to drill a well to replace the usage of potable water. Potable water is currently costing approximately \$200 per month. It was agreed that it doesn't make sense to spend \$50,000 to save \$2400 per year. The pros and cons of using well water were discussed. It was agreed that the cost seems high and the installation of a well was tabled, however, the Committee wants to move forward with the repairs to the irrigation system. The "Park Closed" signs are still present. Ms. Musselman reported that the contractor is still working on the final punch list and should be done by the end of the week. The signs will be removed at that time.

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- Mangrove Trimming – Mr. O'Connor forwarded the Committee's complaints to the contractor whose response will be distributed to the Committee. The contractor feels that they performed the job they were hired to do within the limits set forth by the Department of Environmental Protection (DEP). Some of the weeds that are present are native plants. The Committee would like for the native plants to be trimmed.
- Solo Bid – There was discussion regarding the \$14,240 estimate. A refund of \$479.41 is due from switching from 300 watt lights to 100 watt lights. Ms. Price made a motion to approve up to \$14,000 to proceed with the project. The motion was seconded by Ms. Hundley, with all members in favor. Ms. Price asked the community for feedback regarding the lights and received three pages of responses. The citizens are extremely impressed and happy with the new look. She received positive responses from citizens outside of the community as well. Mr. Holbach reported that the work will be done through the Facilities Department.
- Landscape/Mowing Bid – Committee members attended the pre-bid meeting earlier in the day. Five bidders were present at the meeting. The bid is for a one-year contract with an option for a two-year extension. Minor changes can be made at the end of the year, however, the County doesn't like those changes to go beyond 5%. A change order can change the weeks from 1 & 3 to 2 & 4 instead. Most of the better landscapers have a certified arborist on the payroll or available for contract. which ensures that a knowledgeable person is overseeing the maintenance of the plants and trees. The County limits the amount of work that can be contracted out. If the bid process is not completed in time for a May 1<sup>st</sup> mowing on 771, Mr. Holbach stated that Committee can request a mowing as soon as possible, eliminating the need to wait until June 1<sup>st</sup>.
- Activity Report – The reports were distributed for review and discussion. There was a question regarding County Supervisor charges for the Linear Park & Learning Garden sidewalk projects. \$97,000 was budgeted for the entire project and the labor costs are taking up a third of the cost. Ms. Nothdurft will research and report her findings. It is impossible to stay within budget on projects when the Committee has no idea of labor costs. A copy of the CIP page for San Domingo Park was requested.

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- Draft Budget for 2012/2013 – The budget was distributed for review and discussion. There was a question regarding the \$75,000 for plant replacement. Those funds can be used anywhere within the MSBU. The budget doesn't specify what park or where the funds must be spent. There was discussion that \$75,000 seemed high for plant replacement. Mr. Leach made a motion to lower the amount for plant replacement to \$30,000 in the 2013 budget and put the left over \$45,000 into Maintenance Services. The motion was seconded by Ms. McGuire with all Committee members in favor.

### **New Business:**

- There was discussion regarding a 501C organization within the community that has volunteers willing and able to donate time for the betterment of the community. Members want to know the process to form a partnership between the County and the 501C organization in order to be able to use these volunteers. Ms. Nothdurft stated that monetary donations can be made by way of a check made payable to the BCC designating the recipient. Ms. Nothdurft will research volunteers donating their time.
- The Committee asked how the new mowing contract will affect the current contract with Walker who is doing the specialty and maintenance mowing for the parks. Mr. O'Connor reported that a change order will be submitted to remove the specialty mowing work from the Walker contract.

### **Citizen Input:**

- Ms. Slater reported that she is helping on a grant for the "Dark Skies" project. There was a question if that project would fall under the Beautification MSBU. Ms. Slater will forward an email regarding the project to Ms. Nothdurft for research.

The next meeting is scheduled for Tuesday May 15, 2012 at 9:30 a.m.

The meeting was adjourned at 4:00 p.m.