

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE

May 15, 2012

9:30 a.m. BCS Conference Room

Attendees: Bob Dratch, Kendall Leach, Carol McGuire, Alice Minich, and Karen Price

County: Alan Holbach, Gregg O'Connor, Roger Warner, Sandy Wright

Guests: Sandy Slater, Barb Holmes

Absent: Barbara Hundley (excused)

The meeting was called to order at 9:31 a.m.

Minutes: The April 5, 2012 meeting minutes were approved with corrections to bullet #4 on page 2, removal of bullet #2 on page 3, and corrections to bullet #2 under New Business on page 3.

Ms. Price made some changes to the agenda. She passed around a newspaper article and stated that the author of the article tried to contact her. A lot of the information in the article came from the presentation that Ms. Price presented to the Board of County Commissioners.

Old Business:

- San Domingo Park Bid – Work on the project has begun. Mr. Warner stated that the permits were pulled yesterday. The materials, piping, and fencing, etc. have been ordered. A surveyor will show up this week to survey the site.
- St. Paul Linear Park - There was discussion regarding irrigation system. Mr. Leach stated that it was designed in 2007. There was a bill received from the Parks & Recreation Department for \$19,436 for watering which was questioned. Investigation revealed that they were watering 7 days a week at all hours of the day. Parks & Recreation repaired several sprinkler heads that were broken by the mowing contractor and installed a rain sensor. Charlotte County Utilities (CCU) was contacted by the South Gulf Cove Advisory Committee regarding the bill. CCU issued a credit for \$6836 towards watering the park. The Committee is still operating from that credit. There was no response from Parks & Rec regarding the irrigation lines. The contractor was able to find water at the roots of the trees; however, water is needed at the top of the ground. The contractor recommended 6 zones, watering for 30 minutes, one day a week to satisfy the ground plants. The Committee stated the sprinkler heads are being broken by the mowers and discussed installing concrete donuts to protect the sprinkler heads. Mr. O'Connor stated that installing donuts is a standard procedure. The Committee was advised to contact the project manager to address why the lines being destroyed and removed wasn't noticed. Mr. Leach met with the contractor last week. There are several solenoids burned out and the valves would need to be replaced. Ms. Price stated that the approved \$4600 may not be enough to fund the project. Mr. O'Connor suggested waiting until the estimate comes back from the contractor. This will allow the Committee to know if funding changes will be necessary and what will be included in the estimate.

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE

May 15, 2012

Page 2

- Mangrove Trimming – Mr. O'Connor provided the contractor with the Committee's questions. The contractor's emailed response was distributed to the Committee. The Committee hopes next year's trimming will meet with their expectations. Mr. O'Connor stated that the contractor is very familiar with the mandated rules and regulations.
- Entry Signs & Lighting Upgrade – There was discussion regarding the status of the electrical upgrade by Solo Electric. It was explained that the Board of County Commissioners discussed annual contracts causing the Facilities Department to modify their procedures. That process caused a delay in this project. Solo Electric has a purchase order in place and the parts have been ordered. They hope to start the project by the end of this week with the completion being within 2 weeks. The Committee stated that they will meet the contractor at the job site if they notify Mr. Leach when the work is to begin.
- Landscape/Mowing Bid – The contract was awarded to Dalenberg Enterprises for \$92,367. The contract has been signed off on by Public Works and is currently in the administrative process in the Purchasing Department. A pre-commencement meeting will be scheduled by Purchasing. Mr. O'Connor stated this meeting is very important so questions can be asked of the contractor. Mr. Leach stated he would like to attend. Mr. O'Connor will notify Ms. Nothdurft of the meeting date and time. Mr. Leach stated the area has been mowed and the trash has been picked up. The contract does not include tree trimming; the Committee chose not to go beyond mowing at the ground level.
- Learning Garden – The signs are down and the brush has been picked up. The Committee paid for the signs so they have them in their possession. They are available for future use. The "Park Closed" signs at are still up at the St. Paul Linear Park. The Committee stated that the park is no longer closed and they will collect and keep those signs as well.
- Budget Changes – The changes that were requested at the last meeting have been made. There was discussion regarding capital projects. Ms. Price will provide paperwork to bring Mr. Dratch up to date.
- Medina Waterway Park – Funds for new projects can't be expended until after October 1, 2012. The design can be started however, no processing can be started. Mr. Warner stated that everything that can be done prior to the 10/1 date has already been done.

New Business:

- There was discussion regarding an email received from the Engineering Department explaining the charges for labor supervision on the sidewalk project. The Committee doesn't agree with the explanation and doesn't understand why it takes 10 hours in one day to inspect a sidewalk. The inspection fees still seem exorbitant and need to be followed more closely. The Committee would like to see the estimates more closely reflect what the true costs will be. In the future the Committee will work closer with the project managers to ensure the fees are correct.

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE

May 15, 2012

Page 3

- Activity Report – The reports are behind and the Committee would like to see one monthly or at least with every meeting. The Committee would like to see a different report format. Mr. Holbach stated changing report format would have to involve I.T. to make the changes. It's not something that can be done at our level.
- There was discussion regarding the assignments to the Committee members. The Committee agreed that the Landscape Design should be a joint effort by all members and not be assigned to any one person because it covers various areas. Mr. O'Connor is the project manager. The members will report any issues in their areas to Mr. O'Connor.
- There was discussion regarding landfill fees. Mr. Holbach stated that the County has been taking loads to the San Casa yard and storing them there to consolidate with other loads to save on money. It was reported that the palm fronds from San Domingo were not taken away; they were thrown at the back of the lot. Mr. O'Connor will follow up with the contractor.

Citizen Input:

- Additional Lots – The South Gulf Cove Advisory Board requested that the Committee research obtaining additional lots around the existing parks. These lots will be used for additional parking. Ms. Hundley agreed to take over this assignment in December. Ms. Slater stated that she will forward the emails and correspondence that she has to Ms. Hundley. There was discussion regarding the County approaching land owners to do a land swap. The transfer fees are all that is required.
- Ms. Holmes asked if other Committee's inquire as much as this one does about where money is being spent. The response is yes.
- Ms. Slater stated that the Project Manager that worked on the Entry Way Construction project did wonderful job. She also complimented Ms. Nothdurft's support to the Committee and the Activity Reports.
- There was a request for Ms. Nothdurft to supply the Committee with the online link for the Budget Department. Ms. Slater asked to be included in the email stating her email address is on the sign in sheet for today's meeting.

The next meeting is scheduled for Wednesday June 27, 2012 at 9:30 a.m.

The meeting was adjourned at 11:07 a.m.