MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
April 24, 2013 - Regular Meeting
9:30 AM – Building Construction Services Conference Room

Attendees: Bob Dratch, Barbara Hundley, Carol McGuire

Absent: Karen Price (excused) and Sandy Slater (excused)

County: Judith Nothdurft, Gregg O'Connor, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 9:30 a.m.

Minutes - The meeting notes from March 28, 2013 were approved unanimously as written.

Unfinished Business:

- Financial Reports – distributed for review and questions. Amount shown on the expenditures report is different from what is shown on under San Domingo Park. Ms. Nothdurft will make the correction. There was discussion regarding the availability of funds for the installation of pilings in San Domingo Park. Ms. Nothdurft stated the funding is available.

- Community Outreach Survey – 160 replies have been received out of the 1676 mailed out. The deadline to reply is the end of April. There was discussion regarding tabulating the replies and the methodology that should be used. Mr. Dratch will design a methodology and email the committee members if it doesn't violate the sunshine law. Ms. Nothdurft will follow-up to see if a separate meeting will be required for the members to agree on a tabulation methodology; if not, and is agreeable, the members will each tabulate a portion to bring to the next regular meeting to be combined and discussed.

- Linear Park
  1. Mangrove trimming is complete. The Committee indicated the work looks good. Mr. Dratch made a motion to approve $2000 payment to the vendor for the work performed; motion was seconded by Ms. Hundley and passed unanimously.
  2. Flow Sensor – The system has a master valve that will detect leaks which was recently repaired. A Flow Sensor was researched and would require 220 power instead of the 110 that is currently on site. Mr. O'Connor recommended leaving the system as is in its repaired condition.
  3. Repair of Park Benches – Mr. Rainey contacted the bench manufacturer. The visible cracks are not structural. The manufacturer recommended applying a coat of stain then a coat of sealant that will help to protect the benches. The manufacturer has patch kits available to repair the two chips. Mr. O'Connor offered to get a quote from Dalenburg for the work if the Committee agrees. Mr. Dratch made a motion to get an estimate from Dalenburg for the labor to repair the benches; motion was seconded by Ms. Hundley and passed unanimously.
  4. Signs – The Sign & Marking Department provided an estimate to create and install 4 signs that say "No Vehicles Beyond This Point". The estimate states $100 for each sign if they use the poles that are provided by the MSBU, $120 for each sign if a new pole is used. Mr. Dratch made a motion to accept the proposed sign estimate to make and install four signs at $100 each using the poles provided by the MSBU if possible; if not possible, new poles will be used at the cost of $120 each; motion was seconded by Ms. McGuire and passed unanimously. Ms. Nothdurft will follow-up on the location of where the poles need to be delivered or picked up. Mr. Dratch agreed to meet with the Sign & Marking Department at the time of installation to show the locations where people are fishing.

- San Domingo Park Phase II

  1. Trash Cans – Have been delivered to the San Casa Yard. M&O staff will install and maintain the cans until they can be included into the next contract.
  2. Plant/Tree Replacement – This is in progress. Meetings will be scheduled to discuss who is responsible for plant replacement. Mr. Dratch suggested giving the installer official notice prior to September when the one year warranty is up.
  3. No Biking Signs – The signs have been installed and the committee agreed they look good.
  4. Pilings – The RFQ for the installation of 38 wrapped pilings located at 10 foot on center to include a black polyurethane cap was distributed for review and questions. Ms. Hundley made a motion to set the budget for the bid at $8000 for the installation of 38 pilings; motion was seconded by Mr. Dratch and passed unanimously.
  5. Bench Information – Information on the benches that were installed in Rotonda West was distributed for review. The benches are made of IPE wood and not recycled material. The bench discussion was tabled for a later meeting.

- Entrance Signs – There was discussion regarding a quote to remove and replace three palm trees at the Ingraham Entrance was discussed. The Committee agreed to have Dalenburg remove the 3 dead palms and to wait to replace them until after the 771 expansion is complete.

- Learning Garden – Mr. O'Connor's request for quote to add Plant Health Care TS-16 is still pending.

- Property Exchange – No update at this time. Ms. Nothdurft will follow-up to get a recommendation from Real Estate Services on how to proceed.

New Business:

- New Member Appointment – There was discussion regarding the withdrawal of the application from Mr. Robinson at the April 23, 2013 meeting and the scheduling of the application of Ms. Phillips for May 14, 2013.

The next regular meeting date is May 23, 2013 at 1:30 p.m.

If it is determined that a special meeting is required to discuss the tabulation methodology it will be scheduled on May 8, 2013 at 9:30 a.m. at the HOA Pavilion and will be advertised as a special meeting with the subject being specifically to discuss Tabulation Methodology. A member of the Committee will have to take the notes.

The meeting was adjourned at 10:40 a.m.

Submitted by:

Sandy Wright

Sandy Wright
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: Wednesday, April 24, 2013

MEETING TIME: 9:30 A.M. – Building Construction Services Conference Room

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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