

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
August 15, 2013 - Regular Meeting
9:30 AM – Building Construction Services Conference Room

Attendees: Barbara Hundley, Carol McGuire, Roseann Phillips, Karen Price and Sandy Slater

Absent: Bob Dratch (unexcused)

County: Judith Nothdurft, Gregg O'Connor, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 9:37 a.m. with a roll call that established a quorum is present.

Changes to the agenda – Add Landscape Contract email from Mr. O'Connor under the Learning Garden.

The meeting notes from June 26, 2013 were unanimously approved as amended and the minutes from July 8, 2013 unanimously approved as written.

Unfinished Business:

- Contract Services – There was discussion regarding the *San Domingo Park – Project Manager Work Order* that was e-mailed to the Committee. Discussion included the possibility of amending the original Agreement to add additional parks. Ms. Nothdurft will follow up with the Purchasing Department to see what is allowable and the time period for the current Work Order. Additionally, an email with explanations to the Committee's questions regarding the Budget was sent to the members and briefly discussed.
- MSDR Updates - A copy of the Sunshine Law was distributed to the members for review and discussion.
- San Domingo Park
 1. The Notice to Proceed with the Pilings was issued. Permitting issues are being worked out with the Florida Department of Environmental Protection, U.S. Army Corp of Engineers and Southwest Florida Water Management District. The Committee wants to discuss amenities further before giving the approval to move forward. The cost of the park benches that were used in Rotonda will be sent to the members. There was discussion regarding the installation of one dog waste station at San Domingo Park and two at Linear Park. Mr. O'Connor will research the cost to install and maintain the dog waste stations. The dog waste station maintenance may be added to the Landscape Contract.
 2. There was discussion regarding an area in the right-of-way of the park that is not draining and is holding water at the intersection of San Domingo Blvd. and Calumet Blvd. The Committee asked if it could be filled in and stated that the area is not being maintained by the landscape contractor. Mr. Rainey will review the design plans and work with Ms. Nothdurft to follow up on how to proceed. Mr. O'Connor and Ms. Price will meet for a walk through to discuss landscape items that need attention. The three dead trees will be addressed; the warranty period ends in November 2013.
 3. Irrigation Controller – Mr. O'Connor reported that the irrigation controller was struck by lightning and destroyed. He has requested a meeting with Mr. Dalenberg to get a price quote on repairs, which he will report back to the Committee. Ms. Slater made a motion to authorize up to \$500 to replace the irrigation controller. There was further discussion regarding the amount. Ms. Slater amended her original motion to increase the authorized amount to \$800; the amended motion was seconded by Ms. McGuire and passed unanimously.
 4. Bathroom – The possibility of a grant for the bathroom and the County grant process were briefly discussed; Bob Hebert is the County Grant Coordinator.

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- Entrance Signs – Ms. Slater reported that the damaged bird on the entrance sign has been repaired and painted by a volunteer citizen who will also make other minor repairs as needed. The Committee wanted it documented in the minutes that the dead palm trees that were supposed to be removed were not actually removed. The dead palms were cut down, but the stumps remain in the ground. This may become an issue when the replacement trees are installed. No action is required at this time.
- There was discussion regarding the difference in the mowing cycles for the Entrance Sign areas and the medians. A citizen at the HOA meeting suggested the mowing cycles be done at the same time to maintain consistency throughout the area. The Committee agreed to discuss this further.
- Five Year Plan – An additional workshop was discussed. The next special meeting to discuss the five year beautification plan is planned for Monday, August 19, 2013 at 3:00 p.m. at the HOA pavilion.
- Linear Park – Mr. O'Connor will follow up to get the status on the bench repairs.
- Learning Garden – Plant health care was approved at the last meeting for six cycles for the remainder of 2013 only. The Committee agreed to wait for approval of the 12 plant health care cycles for the next contract period because there may be additional changes to the Landscaping Contract. Once all the data is received, the Committee will review and decide if they want to renew the existing contract or write a new contract, which would have to go back out to bid.
- Property Exchange – No new information. Ms. Nothdurft followed up with Real Estate Services and was told there has been no response from the property owners. This will be discussed at the Five Year Plan Workshop.

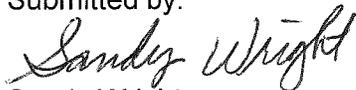
New Business:

- There was discussion regarding Ms. Hundley's attendance. Due to unforeseen circumstances she will likely miss some upcoming meetings and asked if it would be better for her to resign. After further discussion, it was decided that she will continue to notify the Chair if she can't attend a meeting and the alternate member will stand in during her absence. Further discussion will follow if this becomes an issue for the Committee.
- Activity and Financial Reports – Reports were distributed for review and questions.
- Ms. McGuire asked if the irrigation system at the Learning Garden has been checked. Mr. O'Connor will coordinate an onsite meeting with Ms. McGuire, Dalenberg and Pine Hills Landscaping.

The next regular meeting date is scheduled for Tuesday, October 15, 2013 at 9:30 a.m. and the special workshop to discuss the Five Year Plan on Monday, August 19, 2013.

The meeting was adjourned at 11:21 a.m.

Submitted by:



Sandy Wright
Public Works Department

