

Meeting Minutes
Conservancy and Community Trust (CCT), South Gulf Cove Beautification Members and
The Learning Garden Volunteers
December 18, 2013 – Special Meeting
8:30 am – The Learning Garden in South Gulf Cove

Attendees: See attached sign in sheet

Sandy Slater opened the meeting at 8:30 am explaining the agreement the CCT has with the county regarding this particular park. She also explained the process that is required by the county to integrate the additional services the county will need to start servicing.

Purpose of the meeting with CCT board members, Beautification MSBU board members and Learning Garden volunteers was to determine the future of the garden and what items at the garden will be maintained by the county/beautification MSBU and what the volunteers will continue to maintain.

The garden also needed a new project manager/managers (a requirement that is included in the contract the county has with the CCT) as Carol McGuire resigned from this duty January 2013 and has been acting since that time. Carol Dutton, Marge Miller, and Barbara DeVenuto volunteered to take on this responsibility.

Open discussion was held to determine the responsibilities of the Learning Garden's volunteers and the responsibilities they would like the county/Beautification MSBU board to take over.

It was determined that the following areas are what the Learning Garden volunteers decided that they would like the county to service:

- Turf Grass Mowing – new service
- Mulching – new service
- Fertilization – already being done by the county
- Irrigation Management – already being done by the county
- Palm Pruning – new service
- Tree Pruning – new service
- Fire Ant – already being done by the county
- Plant Health Care - (Not sure if Greg O'Connor put through a change order for this or not)

The Learning Garden Volunteers will provide the following services:

- Shrub and Plant Pruning
- Sidewalk Maintenance

Action items for the Learning Garden project managers/volunteers:

- Bed Care – the volunteers would like to do part of the bed care and the county to do some of it. A request was ask, by the CCT board, for the volunteers to determine what part of bed care they want to do and report back to them by January 8th. The Beautification MSBU board will than need to decide what part of bed care needs to be put into the new maintenance contract for the county.
- Project mangers/volunteers need to determine how they want to maintain the garden for 2014. Do they want to contract the above services out to a licensed contractor and pay for this out of the CCT/Learning Garden funds until the 2015 contract is in place; or do they want the county/MSBU board to make change orders to the existing contract for above services. They need to report back to the CCT board by January 8, 2014 on their decision.

Meeting was adjourned at 9:30 am.

Respectfully submitted:

Carol McGuire
MSBU Board member/Learning Garden volunteer

The Learning Garden
of
South Gulf Cove

SIGNUP SHEET ALSO
CCT meeting with Volunteers

In accordance with our Insurance Policy, we must keep keep a record of all persons working at
The Learning Garden site

DATE 2013	NAME	TIME		WORK PERFORMED	TOTAL TIME
		Arrive	Depart		
12-18	BARBARA DeVENUTO	8:15	10:45	Weeding	
	Lee Miller	8:30	10:15		
	Marge Miller	8:30	10:15		
	Barbara Hurdley ^{MSBA}	8:30	10:15		
	CAROL DUTTON	8:30	10:15		
	Carol McAmis ^{MSBA}	8:30	10:15		
	Gwen Grace	8:30	10:15	Weeding	
	JUDITH B. McELWAIN	8:30	10:15		
	DONALD McELWAIN	8:30	10:15		
	DAVE TRAXEL	8:30	10:00		
	ERMIE STEVENS	8:30	9:30		
	Louis DeVenuto	8:30	9:30		
	Karen Price ^{MSBA}	8:30			
	Gwen Kohn ^{MSBA CCT}	8:30	9:30		
	Yvonne Emiris	8:30	9:30		
	* Pat Ryan	8:30	10:15		
	Harv Ireland	8:40	10:15		
	SANDY SLATER ^{MSBA CCT}	8:30	9:30		
	FRANK C	8:15			
				TOTAL :	