

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
September 17, 2014 - Regular Meeting
2:00 PM – Building Construction Services Conference Room

Attendees: Bob Dratch, Carol McGuire, Roseann Phillips, Karen Price, and Sandy Slater

Absent: Barbara Hundley (excused)

County: Mike Dallenbach, Francine Lisby, Judith Nothdurft, Linda Rohmer-Free, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 2:05 p.m. A roll call was taken that established a quorum was present.

The minutes from June 3, 2014 and July 23, 2014 (Linear Park) were unanimously approved as written and The minutes from July 23, 2014 (Landscape Contract) were unanimously approved as amended.

Citizen Input on Agenda Items Only (3 Minute Limit)

- Mr. Paine stated that the pathways will be redesigned at 10 ft. wide instead of 8 ft. wide if this does not impact the cost significantly. The cost is being researched right now. This change may impact where the benches are placed on the pathways.

Unfinished Business:

1. San Domingo Park

- Signage – Complete. The No Fishing Signs were removed.
- Exercise Equipment – Mr. Rainey conveyed that the Purchasing Div. determined that the installation of the exercise equipment would be conducted through the Facilities Department using their light construction contractor, CH Construction Services Inc. Mr. Rainey stated that he met with the Facilities Department to adjust the stakes to mark the locations of the exercise equipment and the stakes will be trued-up before installation. Additionally, Building Construction Services has determined that there is an issue with ADA accessibility for the arm stretch; body pull and arm walk exercise stations. There was extensive discussion regarding what ground surface material could be used to meet with ADA requirements and how many pieces of equipment it should be installed at. It would be least expensive to do the required 3 exercise stations with the engineered mulch. The original estimate for flexi-pave was \$10,828 for all 10 stations. Mr. Dratch made a motion to move forward with using flexi pave to be installed around each of the 10 pieces of exercise equipment to meet building code requirements, not to exceed the original proposal of \$10,828 and the site preparation not to exceed \$5000; the motion was seconded by Ms. Price and passed unanimously. Ms. Nothdurft will update the members with timeframe information.
- Picnic Tables - A new table top has been ordered to replace the damaged one. When it comes in it will be installed and the tables will be bolted down at the same time.
- Irrigation Repair – Mr. Dratch identified a broken irrigation pipe and Mr. Yelverton fixed it the next day.
- Pump Enclosure – The enclosure is not locked. The Committee agreed that a lock should be installed on the enclosure and keys should be given to two committee members, the Facilities Department and the irrigation contractor. Mr. Dallenbach stated that Public Works will get the lock.
- Maintenance – The picnic tables are hot to sit on during the day when the sun is shining. There is an insert in the tables that can be removed to allow an umbrella to be inserted. Mr. Rainey will contact the manufacturer to find out how to remove the center plug. It was commented that there is vegetation growing over some of the benches and the need to follow-up with Mr. Yelverton. There was also discussion regarding vehicles driving into the parking lot and into the park to unload kayaks and canoes. The Committee agreed to monitor this.

2. Linear Park

- Tree & Shrub replacements – Tabled until later.
- Mangrove trimming – Mr. Dratch recommended delaying the mangrove trimming until the shoreline cleanup is completed. The clearing work has begun. Mr. Dallenbach was going to cut a section then contact Mr. Dratch to find out if it meets the Committee's expectations. Mr. Dratch would like to meet with Mr. O'Connor and Mr. Yelverton to discuss the growth along the shoreline and the spacing of the trees at the south end of the park. Ms. Nothdurft distributed information provided by Mr. O'Connor

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with recommendations for handling the permit. The Committee agreed to wait on the mangrove trimming until the shoreline cleanup is complete.

- Shoreline Cleanup – A PO went out for the cleanup for approximately \$3000.
 - Cattails – Ms. Nothdurft conveyed from Mr. Hunter that he could spray the cattails but not remove them; he suggested having Mr. Dallenburg clean them out. The Committee agreed to have Mr. Hunter spray the cattails along the shoreline from Bird Island to the north end of the Linear Park to Margo St.
 - Boardwalk – Ms. Nothdurft will email the information to the members to be discussed later.
 - Irrigation System – The irrigation system is running. No additional plants will be installed until new flow sensor is installed. The new contractor is trying to find a solar controller to support the flow sensors. Ms. Nothdurft will follow up with Mr. O'Connor regarding the flow sensor. Ms. Price reported that there was no water use from the irrigation system from 7/28 to 8/27. Ms. Nothdurft will follow-up with Mr. O'Connor.
 - Charlotte County Utilities (CCU) dug up a section of the park to run a water line and left the area unfinished. It was reported to CCU and they are supposed to come back out. The Committee expressed concern about construction contractors parking on the right-of-way driving over the sidewalk in the park in the area of Seafoam and St. Paul; Mr. Dallenbach will report it to Mr. Reager, the Right-of-way Supervisor.
3. Learning Garden
- Turf Grass Mowing – The update to the mowing contract was submitted.
 - Trash Receptacle – Was ordered and received. Mr. Nothdurft will follow up on the installation.
4. Entryways -
- Ingraham Light Repairs – Ms. Nothdurft forwarded a cost estimate of \$771 prepared by Facilities for replacement of the decorative lighting at the entrances. Mr. Dratch asked Ms. Nothdurft to follow up with Mr. O'Connor to find out if the lights are covered by warranty.
5. 2015 Landscape Maintenance Contract – The bid date was extended until September 24, 2014 at 2:00 p.m. There was only one bid submitted, so the Board of County Commissioners asked that it be extended. Ms. McGuire will attend the bid opening and email the winner to Ms. Nothdurft to distribute to the members.
6. SGC S&D Pathway Design – Engineered drawings were previously distributed. The pathways will be redesigned at 10 ft. wide instead of 8 ft. wide. The 90% plans will be complete by the end of October. The benches may have to be moved slightly. Comments will be discussed at the next SGC Street & Drainage meeting. There is concern over how it will connect at the Linear Park, as there is a tree there.
7. CCU Pipe Maintenance – photos were sent to Mr. Paine and Ms. Nothdurft. Mr. Dallenbach reported that CCU doesn't paint the pipes on bridges for cosmetic reasons. Mr. Dallenbach will ask Mr. Elias to speak to the Director of CCU.

New Business:

- Rate Increase – Ms. Rohmer-Free explained the rate increase process. A decision regarding the rate increase will be made after the planning meeting in October.
- Financial Reports – Financial History, 9 Month Actual and Activity reports were distributed for review and discussion. Ms. Nothdurft will follow up regarding contract services charges on the Activity Report.

Open Discussion:

- Ms. Price advised the members that she will be attending a meeting on Monday with an attorney that represents an owner regarding a parcel of land that is designated as a park and is requesting a change to the designation. She will bring the information back to the Committee.

Citizen Input on MSBU Related Items (3 Minute Limit)

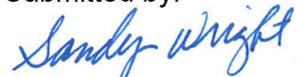
- Mr. Paine stated that there will be an MSBU meeting regarding paving in South Gulf Cove on October 22, 2014 at 6:30p.m. at the SGC HOA Pavilion. He asked the members to spread the word.

The next meeting will be a planning meeting and is scheduled for Wednesday October 29, 2014 at 9:30 a.m.

The next regular meeting is scheduled for Tuesday November 18, 2014 at 9:30 a.m.

The meeting was adjourned at 4:36 p.m.

Submitted by:



Sandy Wright, Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Wednesday, September 17, 2014

MEETING TIME: 2:00 P.M. – Building Construction Services Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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