

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
December 10, 2014 – Regular Meeting
9:30 AM – Building Construction Services Conference Room

Attendees: Bob Dratch, Barbara Hundley, Carol McGuire, Karen Price, and Sandy Slater

Absent: Roseann Phillips (excused)

County: Mike Dallenbach and Judith Nothdurft

Guests: Sign-in sheet attached

The meeting was called to order at 9:30 a.m. A roll call was taken that established a quorum was present.

The November 18, 2014 meeting minutes were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit):

- Mr. Paine, South Gulf Cove (SCG) Street & Drainage Chairperson provided a brief update on the design plans for the concrete 10 ft. wide pathway for SGC. He noted that some trees may need to be moved due to the pathway. Mr. Paine also recommended that the SGC Beautification Advisory Committee take the lead on landscaping planning for the median on CR 771 and suggested having the irrigation lines installed during the construction. Ms. Nothdurft will follow-up with Engineering.

Unfinished Business:

- San Domingo Park - Exercise Equipment Installation Cost – Mr. Elias provided a summary of the staff meeting with CH Construction regarding the installation of the exercise equipment. The CH Construction revised proposal for \$28,080.96 was discussed. Mr. Elias noted the challenges that the park projects present for Public Works, as this is not their area of expertise. The Committee conveyed concern that ADA requirements for the exercise equipment stations became known at such a late stage and expressed disappointment on how the project was handled. Mr. Simeone gave his citizen input and summarized his involvement with the project as a volunteer over the past 17 months. Mr. Simeone conveyed that the equipment distributor recommended an experienced company to do the installation. Mr. Rainey, Project Manager, also provided background on the project. There was further discussion regarding the use of flexi-pave to meet the ADA requirements and the Committee agreed to use flexi-pave at all 10 exercise stations. Ms. Slater made a motion to approve the CH Construction proposal with verification it is for time and materials and the County will have an Inspector on site for the duration of the project. Mr. Dratch and Ms. Price amended the motion to add “revised” to the proposal. Mr. Dratch seconded the motion and it was approved with all in favor.

Mr. Elias and the Committee discussed the Public Works plan to contract project management services for the park projects under a design/build contract.

- St. Paul Linear Park - Mangrove Trimming – Mr. Hagan presented his public comment on the trimming the Mangroves in Linear Park. Mr. Hagan expressed his opinion that the Park was designed to take advantage of the water front view. He also discussed, the 1996 Mangrove regulations, suggestions for trimming Mangroves including conducting a test area, and obtaining feedback from the homeowners.

Mr. Dratch read excerpts from Mr. Yelverton’s proposal offering consulting services for the Mangrove trimming permitting process in Linear Park for \$65 per hour. Ms. Slater made a motion to move forward with Mr. Yelverton’s proposal dated September 3, 2014 including meeting with Mr. Dratch and Mr. Hagan to discuss requirements and to proceed with acquiring the Mangrove trimming permit at a cost not to exceed \$650. Mr. Dratch seconded the motion and the motion was approved with all in favor.

- Appleton Entrance - Water Bill – Ms. Price reported that the Appleton Entrance water bill for November 2014 was \$2,858 for 9,000 gallons of re-claimed water, which is paid for with MSBU funding. The previous bill was for \$811. Mr. Dallenbach stated that Mr. O’Connor looked into this and found no problem. Mr. Dallenbach questioned if something was wrong with the meter. Ms. Price will follow-up with Charlotte County Utilities

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and convey that there are no apparent leaks, there is no spigot, and ask if there could be a problem with the meter. Ms. Price will keep Ms. Nothdurft informed.

- Project Planning Recommendations for 2 Yr. Budget (FY 2016 & FY 2017) – There was extensive discussion regarding budgeting projects for the FY 2016 and FY 2017 Projects and the SGC Beautification 5 Year Plan. During the discussion Ms. Price made a motion to pursue the property exchange for lot # 9 in McAllister Park. Ms. McGuire seconded the motion and the motion was approved with all in favor. The Committee also agreed to remove Fruitport Park from the 5 Year Plan and to include Medina Park in the 5 Year Plan, but not in the FY 2016 and FY 2017 Budgets. Mr. Dratch agreed to update the 5 Year Plan to reflect the discussion at the meeting for submittal to Fiscal Services to draft the FY 2016 & FY 2017 Budgets. The December 2014 Draft 5 Year Plan is attached to these meeting notes.
- Rate Increase Recommendation for 2 Yr. Budget (FY 2016 & FY 2017) – Ms. Slater made a motion not to increase the SGC Beautification MSBU assessment rate for FY 2016 due to over \$500,000 in balances available for projects and the proposed MSBU rate increase for SGC Street & Drainage. Ms. McGuire seconded the motion and the motion was approved with all in favor.

New Business:

- FY 2014 Year End Financials / Activity Report (11/1/14 – 11/30/14) – were distributed to the Committee; there was not discussion at this time.

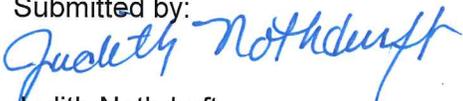
Open Discussion: None

Citizen Input on MSBU Related Items (3 Minute Limit): None

The next meeting was scheduled for January 14, 2015 at 2:00 at the SGC HOA Pavilion.

The meeting adjourned at 12.19 p.m.

Submitted by:



Judith Nothdurft
Public Works Department

**SOUTH GULF COVE BEAUTIFICATION MSBU
5 YEAR SPENDING PLAN**

DRAFT

		FIVE YEAR PLAN as of 12/11/14					
		2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	TOTAL
MSBU Project Summary Summary							
DEVELOPMENT PROJECTS							
San Domingo Projects							
	Engineering & Project Management	\$ 9,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 84,000
	Adult Exercise Equipment	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
	Restrooms	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
	Gazebo & Paver Dance Area	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
	Additional Park Benches (7)	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ 14,000
	Covers for Existing Picnic Tables (3)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
	Additional Covered Picnic Tables (6)	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
	12X12 Shelter with Picnic Table (1)	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ 17,000
	Landscaping	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
	Security Lighting (6)	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
	Irrigation Expansion	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
	Sod Installation	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
	Total San Domingo	\$ 52,000	\$ 175,000	\$ 391,000	\$ -	\$ -	\$ 618,000
CR 771 & Bridge Landscaping Projects							
	Pathway Bridge Landscaping	\$ 33,400	\$ -	\$ -	\$ -	\$ -	\$ 33,400
	Pathway Seating Areas	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000
	Remaining 6 Bridge Landscaping	\$ 110,100	\$ -	\$ -	\$ -	\$ -	\$ 110,100
	Total CR 771 & Bridge	\$ 152,500	\$ -	\$ -	\$ -	\$ -	\$ 152,500
St. Paul Linear Park Boardwalk							
	Engineering, Design & Build	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Learning Garden Pier & Launch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Engineering, Design & Build	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Learning Garden Projects							
	Bathrooms Design & Build	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
	Parking Lot	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
	Total Learning Garden	\$ -	\$ -	\$ 150,000	\$ 100,000	\$ -	\$ 250,000
Medina Waterway Projects							
	Design and Engineering Plan	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
	Development	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ 175,000
	Total Medina	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 225,000
McAllister Projects							
	Tennis & Pickleball Courts	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ 225,000
Santa Lucia Projects							
	Picnic Area	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
	Playground	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000
	Total Santa Lucia	\$ -	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000
TOTAL DEVELOPMENT ALL PROJECTS		\$ 204,500	\$ 280,000	\$ 541,000	\$ 325,000	\$ 225,000	\$ 1,575,500
MAINTENANCE PROJECTS							
Landscape Maintenance							
	Annual Contact	\$ 142,000	\$ 142,000	\$ 142,000	\$ 155,000	\$ 155,000	\$ 736,000
Entranceway Signs							
	CR 771 Entranceway Palm Replacements	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
San Domingo Mintenance							
	Shrub & Tree Replacement	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 6,000
	Trash Containers	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
St. Paul linear Park Maintenance							
	Mangrove Trimming	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 80,000
	Irrigation Meter & Well	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000
	Irrigation Controller & Misc Equipment	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ 1,200
	Shrub & Tree Replacement	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 9,000
Learning Garden Maintenance							
	Irrigation System Maintenance	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 4,000
TOTAL MAINTENANCE ALL PROJECTS		\$ 169,200	\$ 169,000	\$ 161,000	\$ 173,000	\$ 177,000	\$ 849,200
TOTAL ALL PROJECTS		\$ 373,700	\$ 449,000	\$ 702,000	\$ 498,000	\$ 402,000	\$ 2,424,700

