

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
January 14, 2015 – Special Meeting
2:00 PM – Building Construction Services Conference Room

Attendees: Bob Dratch, Barbara Hundley, Carol McGuire, Karen Price, and Sandy Slater

Absent: Roseann Phillips (excused)

County: Mike Dallenbach, Karly Greene, Francine Lisby, and Judith Nothdurft

Guests: Sign-in sheet attached

The meeting was called to order at 2:13 p.m. A roll call was taken that established a quorum was present.

Citizen Input on Agenda Items Only (3 Minute Limit):

- Jack Paine thanked all Committee members for their hard work, suggested beautification of the bridges be included in the budget to begin at the entrance roads, asked that a park plan and legend be published to include future plans, noted mangrove trimming is an issue, recommended linear park pathway lighting be addressed in the future, and questioned if landscaping of 771 medians were under Committee purview.
- Ms. Price clarified that a park plan has been published and questioned if an additional plan was being requested. Mr. Paine noted homeowners may not be aware of park locations and plans for parks. Ms. Price indicated the County website includes the original park plans, noted an update may be added to the website, and suggested the next issue of the community newsletter include information.

Election of Chair & Vice Chair:

- Ms. Price nominated Ms. Slater as Chair, seconded by Ms. McGuire, there were no other nominations and Ms. Slater accepted the position.
- Ms. McGuire nominated Mr. Dratch as Vice-Chair, seconded by Ms. Price, Mr. Dratch declined. Ms. Price nominated Ms. McGuire, seconded by Ms. Hundley, there were no other nominations and Ms. McGuire accepted the position.

Unfinished Business:

- Ms. Slater questioned if an update was received related to the exercise equipment for San Domingo Park. Mr. Dallenbach indicated the contractor needed to resubmit a clean copy of his paperwork, noted the PO would then be cut, and the Committee would be notified of an anticipated start date. Ms. Slater requested additional information regarding the matter. Mr. Dallenbach provided detail, advised it is a Facilities contract, noted \$38,244.60 was the total contract price, and affirmed matting was included. Ms. Nothdurft confirmed she would provide a copy of the revised document. Discussion continued related to estimate inclusions for time and materials. Mr. Dallenbach affirmed the information would be emailed to the Committee upon receipt. Ms. McGuire noticed trash container costs for San Domingo in the 5 Year Plan. Mr. Dratch indicated the reason for inclusion was due to the expansion of the park facilities.

New Business:

- Draft – 2 Year Budget (FY 2016 & FY 2017) – Ms. Lisby provided an overview of FY 2016 draft budget, explained differences between the 5 year budget provided by Mr. Dratch related to San Domingo Park; noted estimated construction costs in FY 2015 are \$20,000.00, affirmed the total funding request for San Domingo remained the same, and indicated a new CIP was created for bridge landscaping for FY 2016. Ms. Lisby stated a CIP was not created for pathways landscaping because it is under \$100,000 and is unbudgeted for the current FY, but will come out of the fund balance. She also spoke to specialty mowing, mangrove trimming, and other budgeted items including entranceways, trash cans, and irrigation. Ms. Lisby explained that Santa Lucia was added to the San Domingo CIP at a different funding level and noted it is listed under Park Development on the Line Item sheet. She affirmed the rate is not proposed to be changed and responded to inquiries related to allowable fund balances.
- Mr. Dratch inquired the difference between both rate pages and noted the shortfall of funds in FY 2017. Discussion ensued related to estimated budgets, revenues, and reserves. Ms. Lisby indicated a carried forward balance can be used and advised all requested FY 2017 items were included with the acceptance of a reduction on the San Domingo CIP. Mr. Paine indicated that consideration should be made for the landscaping of future pathways. Ms. Lisby explained the timeframe required for rate increases.

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- Ms. Slater indicated she attended a South Gulf Cove Waterway Advisory Committee Meeting and presented the information on the proposed St Paul Linear Park Boardwalk and the proposed Learning Garden proposed Pier and Kayak launch project. Ms. Slater mentioned the Waterway Ordinance would have to be amended for funding these projects and stated the SGC Waterway Committee asked the Attorney's Office to review possible changes. Ms. Nothdurft was to follow up on the request and invite an Assistant County Attorney attend the next SGC Waterway meeting. Mr. Dratch noted a statute regarding a one-time exemption for trimming Mangroves that causes minimal impact to the waterway and environment and suggested applying for this. Ms. Slater advised that she forwarded information provided by Mr. Logan. Ms. Nothdurft mentioned Mr. O'Connor was working to schedule a meeting with involved parties. Discussion continued related to opening up the entire shoreline of Mangroves in Linear Park
- Mr. Dratch questioned what the Committee wished to accomplish in FY 2016 & FY 2017. Discussion occurred related to moving sod and irrigation costs to FY 2017/18 or beyond, County requirements for sidewalks, and the need for restrooms at playgrounds. Ms. Nothdurft stated she would follow up regarding playgrounds requiring a bathroom. Discussion continued related to the process for project planning including design, construction estimates, and contracts. Ms. Slater suggested the entire San Domingo park project be put out to bid as one contract, questioned who would draft the contract, and indicated the entire project should be included within FY 16/17. Mr. Dallenbach stated a contract could not be sought if funds were not budgeted and affirmed the County Engineer would address the contract. The Committee agreed to move the Learning Garden bathrooms to FY 2018. Mr. Dratch suggested moving \$25,000 for picnic area to FY 18.
- Mr. Dallenbach stated the Committee needs to provide direction to relay to an engineer and affirmed he would check with Mr. Quick. Mr. Dallenbach suggested Ms. Slater meet with Mr. Quick to ensure there was no confusion. Ms. Nothdurft questioned if Mr. Dratch would be adjusting the 5 Year Plan sheet he completed and he affirmed so.

Open Discussion:

- Ms. Price questioned if Mr. O'Connor was not participating with the MSBU Meeting for a reason and questioned who was following up with the picnic tables. Mr. Dallenbach affirmed Mr. O'Connor was working on the matter.
- Mr. Dratch stated he would be removing FY 14/15 from his 5 Year Plan sheet.
- Ms. Slater requested a copy of the year end financials.

Citizen Input on MSBU Related Items (3 Minute Limit): None

The next meeting was scheduled for Wednesday, March 4, 2015 at 2:00 pm in the Building Construction Services Conference Room.

The meeting was adjourned at 4:15 p.m.

Submitted by

Karly Greene

Karly Greene Public Works Department

