

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
SEPTEMBER 30, 2015 – Regular Meeting
9:30 AM – Building Construction Services Conference Room

Attendees: Carol McGuire, Roseann Phillips, Barbara Hundley, Karen Price, and Sandy Slater

County: Mike Dallenbach, Tommy Scott, Dan Quick, Francine Lisby, Janette Smith, Kelly Louttit, Judith Nothdurft, and Tara Musselman

Guests: Sign-in sheet attached

The meeting was called to order at 9:30 a.m. A roll call was taken that determined a quorum was present. Karen Price presented her resignation letter.

Changes to Agenda/Motion to Approve Changes

The minutes from June 10, 2015 and the two September 10, 2015 meetings minutes were unanimously approved as written.

Citizen Input for Agenda Items:

- Mr. Paine thanked Karen Price for her service. Mr. Paine discussed the pricing of the royal palm trees in the nine bids for the pathway and landscaping project and stated he is in favor of moving forward with the project. Mr. Paine would like clarification on the limitations when reviewing bids for contracts

Unfinished Business:

- **San Domingo Park (Park Development Determination):** Mr. Quick provided a brief history of the South Gulf Cove (SGC) Park System Master Plan and said in 2007/2008, Parks and Recreation and SGC citizens developed a park master plan, but funding those improvements by MSBU funds was not discussed. It has been determined through legal review and case law that MSBU funds cannot be used for park development because this does not provide benefit to real property. Ms. Smith advised that MSBU funds cannot be used to build community facilities, tennis courts, and building structures because these benefit people not real property. Ms. Slater asked about ballparks, fishing piers, and kayak launches. Ms. Smith will investigate. Mr. Quick, Ms. Smith, and Mr. Scott, Director of Community Services have met with the Board of County Commissioners and the County Administrator and have been tasked with investigating alternative funding options to develop the SGC park master plan without using MSBU funds. Ms. Slater asked if Public Works would continue to supply administrative support to the MSBU. Mr. Quick advised the committee that MSBU park maintenance would be under the direction of Community Services versus Public Works and will work with Mr. Scott to develop efficiencies. Mr. Scott discussed the County wide Master Park Plan and stated its focus is for development of regional parks. Discussion included possible donations to the County to develop the neighborhood parks. Ms. Slater suggested a review of the budget and a strategic planning meeting. Ms. Lisby advised a budget adjustment will need to take place.
- **Landscaping Multi-Use Path & Bridge Approaches:** Discussion occurred regarding estimated totals for the landscaping and pathway. Total cost for landscape construction is approximately \$335,842 dollars. Ms. Musselman discussed the options available regarding the project: 1) Transfer funds from San Domingo Park development or 2) deny the quote, pull the entire project and start the bid process again, which will take 4-5 months with an unknown outcome. Ms. Slater motioned to amend the FY16 CIP for landscaping the pathway and bridge approaches for a total construction cost of \$365,000; seconded by Ms. Hundley. Motion passed with a 3 to 2 vote with Ms. McGuire and Ms. Phillips dissenting. Ms. Musselman discussed acquiring two easements to complete landscaping of the San Domingo Bridge or the bridge can be eliminated from the contract. Ms. Musselman will investigate if funding is still available for Johnson Engineering to complete surveys to acquire the easements.
- **Linear Park**
 - Mangrove Alteration Permit: Ms. Nothdurft stated she will contact Mr. Logan for updates and will forward the findings to the Committee.
 - Cattails: Ms. Nothdurft stated she will contact Mr. Logan for updates.
 - Flow Sensor: No update at this time.
- **Learning Garden**

- Bike Rack: Ms. Nothdurft will provide updates to the committee.
- Port-a-Potty: Ms. Nothdurft will consult with the County Attorney for direction.
- Maintenance: The Committee would like to have the Contractor include the dates of service on the invoices.
- **McAllister Park Property Exchange:** Ms. Nothdurft stated the property exchange letter was not sent certified and no activity has transpired. The matter will be discussed at the next meeting.

New Business

- Financial History/9 month Actual FY2014/15. Ms. Nothdurft provided the financial history for committee review and discussion. Carryovers and landscaping contract was discussed.
- Activity Report (6/1/15-8/31/15) Ms. Nothdurft provided the activity report for committee review and discussion. Discussion was tabled regarding landscaping contract.

Citizen Input on MSBU Related Items (3 Minute Limit) None

Advisory Committee Open Discussion

The next meeting was scheduled for Wednesday, December 2, 2015 at 2:00 p.m. in the Building Construction Services Conference Room.

The meeting adjourned at 11:00 a.m.

Submitted by:

Kelly Louttit
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: THURSDAY, SEPTEMBER 30, 2015

MEETING TIME: 9:00 A.M. –BUILDING CONSTRUCTION SERVICES

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Judy Nothdurft, MSDR	Judith.Nothdurft@charlottefl.com	575-3656
Kelly Louttit, Admin	Kelly.Louttit@charlottecountyfl.gov	575-3692
Mike Dallenbach-Supervisor	mikedallenbach@charlottecountyfl.gov	575-3635
SANDY SLATER	TWO SLATERS@EMBARQMAIL.COM	697-0501
John Paine	painejs@embarqmail.com	830-1727
Tara Musselman		575-3609
Danny Quirk	DAN.Quirk@charlottefl.com	
KAREN PRICE	craftyKsp@gmail.com	697-8000
CAROL McGuire	cmaguirefl@centurylink.net	695-1224
ROSEANN Phillips	ROSEANN 221@AOL.COM	697-7140
Robert Deatch		697-4128
Barbara Hundley	srhundley@hotmail	979-0992
Tommy Scott	tommy.scott@charlottecountyfl.gov	235 5000
Francine Lisby	francine.lisby@charlottecountyfl.gov	764-4978
Janette Smith	janette.smith@charlottecountyfl.gov	743-1330