

**MEETING MINUTES**  
**SOUTH GULF COVE BEAUTIFICATION ADVISORY BOARD**  
**June 2, 2016 – Regular Meeting**  
**2:00 PM – Building Construction Services Conference Room**

**Attendees:** Carol McGuire, Daz Jensen, Barbara Hundley, Suzanne Bassett, and Sandy Slater

**County:** Mike Dallenbach, Matt Logan, Karen Dorsett, and Tara Musselman

**Guests:** Sign-in sheet attached

The meeting was called to order 2:00 p.m. A roll call was taken that determined a quorum was present. Membership terms were reviewed

**Changes to Agenda/Motion to Approve Changes:** Ms. McGuire added the Learning garden under St. Paul Linear Park.

The meeting minutes from March 2, 2016 meeting minutes were unanimously approved as written.

**Citizen Input for Agenda Items:**

- Pam Curtis stated she has another commitment and may have to leave the meeting early.
- Jack Paine discussed the possible approval for the extension of the pathway and expressed concerns that some of the proposed plantings may cause blockage on the pathways. Mr. Paine would like to survey the bridge area on San Domingo to determine the width of the right-of-way and determine the location for the pathways and landscaping.
- Bob Dratch is not in favor of the installation of benches in front of residential property and believes the benches and shrubbery should be removed. Mr. Dratch also discussed the non-uniform landscaping around the bridges and said it was decided previously that the cabbage palms in the bridge right-of-way would be removed. Mr. Dratch believes the current palm trees are too tall and the desired look has not been achieved.
- Ms. Smith discussed concerns pertaining to future growth of the plantings and lack of irrigation.
- Mr. Watson discussed potential dangers of large palm trees and would like a smaller palm trees planted.

**Unfinished Business:**

**St. Paul Linear Park Mangrove Trimming:** Mr. Logan said bid documents for the five year contract are being reviewed by Purchasing. Mr. Logan stated he is waiting for a check to pay for the mitigation cost. Budgeted costs were discussed. Ms. Musselman stated the project should be out to bid by August. Mr. Logan advised pruning of the mangroves should not be performed in the winter months and is hopeful the first trim will take place this year.

**Learning Garden:** Ms. Hundley discussed ant issues and fires being set under the shelter at the Learning Garden. Ms. Hundley stated a police report has been filed. Ms. McGuire stated the west end irrigation is not working and believes the contractor is not reviewing the area for problems. Ms. McGuire also stated the area needs to be mowed. Ms. Musselman will email Mr. O'Conner outlining concerns and said to email her with any future problems regarding the Learning Garden.

**Bridge landscaping:** Ms. Musselman stated work is almost complete and the contractor is awaiting the sod to root. Ms. Slater discussed concerns over plantings being placed where future pathways will be installed. Ms. Musselman stated no plantings will need to be removed for the future pathways and discussed why existing landscaping was not removed when the new landscaping was installed.

**SGC Landscape Maintenance Contract/Dates of Service/Irrigation:**

**Pathways:** Ms. Slater stated she is not in favor of the rest stops being installed in front of residential property and inquired about options. Ms. Musselman stated the concrete pads and benches will need to be removed regraded and re-sodded and new concrete installed at the new location. Ms. Slater said the concrete bench pads already exist at San Domingo Park. Ms. McGuire motioned to remove the benches at the three rest stops and relocate the benches to the existing pads at the San Domingo Park and remove the concrete at the rest stops and apply new sod. The current landscaping at the rest stop will remain; seconded by Ms. Hundley and the motion passed unanimously. The removal of the trees at the rest stops will be discussed at the next meeting.

**St. Paul Linear Park:** Ms. Musselman distributed the quote for the controller at the St. Paul Linear Park. The cost will be \$780.00 dollars for a new controller. Mr. Jensen motioned to move forward with the purchase and installation of a new controller; seconded by Ms. Hundley and the motion passed unanimously.

**Financial Status and Future Project Costs:** Discussed previously.

**Mangrove Trimming and Mitigation:** Ms. Slater stated the cost will be \$85,000.00 in year one and the balance to be addressed over the next four years.

**8 Royal Palms for Keystone and Ingraham Entrances:** Ms., Slater stated five royal palms will need to be replaced at Keystone and three at Ingraham. The item will remain on the agenda until the widening of SR 771 is complete.

**Landscaping for 2 bridge approaches:** Ms. Slater stated the landscaping on Ingraham at Presidents Waterway cannot be decided until South Gulf Cove Street and Drainage MSBU makes a decision if a pedestrian walkway will be included on the bridge. The second location is on San Domingo. Ms. Slater advised easements still

have to be obtained by two property owners. Ms. McGuire would like to hold off on the landscaping until the pathway project is complete. Ms. Musselman discussed the timeline for the pathway project and advised the project will go out for design in FY 17 and construction will be performed in FY18.

Pathway rest areas: Ms. McGuire asked to remove the rest areas from the Phase 2 and Phase 3 design and Mr. Paine agrees.

Widening Linear Park: Mr. Paine stated extending the path to ten feet will be difficult due to the current landscaping and the item will be discussed at the next South Gulf Cove Street and Drainage MSBU meeting.

Sidewalk Beautification Mowing: Ms. Musselman stated it is the responsibility of the Street and Drainage MSBU who built the sidewalks to perform the mowing. Ms. Musselman asked the Advisory Board how many cycles a year is acceptable and stated County staff recommends 27 times a year. Ms. Musselman advised the costs will be approximately \$30,000.00-\$40,000.00 dollars for the 2.7 miles. Discussion continued regarding the frequency of cycles and costs.

San Domingo Park: Ms. Slater stated she is trying to obtain County funding to erect structures in San Domingo Park. Ms. Slater met with Commissioners, Administration and the Assistant County Attorney to obtain permission to finish the bathrooms and pavilion. Mr. Sandrock asked Mr. Milligan and Mr. Scott to come up with a preliminary cost estimate. Ms. Musselman advised a Board Workshop will be held to discuss San Domingo Park.

### **New Business**

Financial History/ 6 month Actual FY2015/16: Ms. Musselman provided the financial history for review and discussion. FY15-16 estimate column will be provided on the financial reports at the next meeting. Ms. Dorsett introduced herself and asked the Advisory Board to start thinking of future projects.

Activity Report: Ms. Musselman provided the activity report for review and discussion.

### **Citizen Input on MSBU Related Items (3 Minute Limit)**

- Linda Harrison discussed details of a resident driven litter cleanup/cookout event which will be held at the pavilion on July 22, 2016 at 7:30 am. Future cleanups may be held in November 2016 and February 2017.
- Mr. Paine stated he is not in favor of the pavilion with seating at the park due to residential homes in the area and asked the Advisory Board to think about the purpose of the pavilion.
- ??? stated additional facilities are not necessary when many of the same amenities exist in the neighborhood now.

### **Advisory Committee Open Discussion**

- Ms. Slater asked Mr. Dratch to meet with the newly appointed members and asked the new members to think of the area of interest they would like to be assigned to.
- Mr. Jensen is happy to serve on the Advisory Board and would like to take over Mr. Dratch's old duties.
- Ms. McGuire asked who is responsible for mowing on SR771. Ms. Musselman stated possibly gas tax funds but will confirm.

The next meeting was scheduled for July 27, 2016 at 9:00 a.m. in the Building Construction Services Conference Room.

The meeting adjourned at 4:24 p.m.

Submitted by:

Kelly Louttit  
Public Works Department

CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION  
SOUTH GULF COVE BEAUTIFICATION ADVISORY BOARD  
ATTENDANCE ROSTER

MEETING DATE: THURSDAY, JUNE 2, 2016-REGULAR MEETING

MEETING TIME: 2:00 P.M. -BUILDING CONSTRUCTION SERVICES

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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