

**MEETING MINUTES**  
**SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE**  
**April 18, 2013 – Regular Meeting**  
**9:30 a.m. – Building Construction Services Conference Room**

**Attendees:** Karen Ireland, Jeanne Keyser, and Carmine Rossi

**Absent:** Paul Chattinger (excused)

**County:** Chuck Koons, James Layport, Judith Nothdurft, Linda Rohmer-Free, Ray Slade, and Sandy Wright

**Guests:** Sign in sheet attached

The meeting was called to order at 9:32 a.m.

**Minutes:** The minutes from the February 14, 2013 meeting, were unanimously approved as amended.

**Unfinished Business:**

- Road Paving Plan – The Engineering provided the Committee with the additional information requested at the last meeting. There was extensive conversation regarding between the members and the Engineering and Finance Departments regarding the pros and cons of a 5 Phase Paving Program as opposed to a single phase program. The program can be divided into a 2 or 3 phase program. The Engineering department agreed to assess all the roads within the unit to come up with a 2 and a 3 phase program with approximately 50 miles of road in each including rough cost estimates. Mr. Rossi made a motion to have the Engineering Department assess all roads in South Gulf Cove to create a 2 phase plan and a 3 phase plan including cost estimates for a paving program; motion was seconded by Ms. Keyser and passed unanimously. There was discussion regarding the benefit of rejuvenation at 2 and 5 years after paving is complete. Mr. Koons stated based on his actual observation of an area that was paved and with and without rejuvenation, and available statistical data, he recommends rejuvenation be done. It has proven to add 3-5 years to the life of a road. Roads that are not used deteriorate faster and do not last as long as the estimated 20 year life span of a road.
- Bike Racks – The racks have been ordered and are in transit to the San Casa Public Works office. Mr. Chattinger will provide M&O with a list of the locations where the racks should be installed.
- Walk/Bike Paths - There was discussion regarding the citizen input received from on survey that was sent out by the Beautification Committee regarding Walk/Bike Paths. Ms. Ireland stated there were 128 responses with the majority of them in favor of a 4 foot extension to the side of the road on one side of the road only. There was discussion regarding the wording of questions asked on the survey and the safety concerns surrounding an extension to the roadway instead of an 8 foot walk/bike path in the right-of-way. The committee feels the responses were based solely on cost with no consideration for safety. Ms. Nothdurft was asked to follow-up regarding restrictions or ADA requirements for a walk path. This project will not be in the next two year budget; however the Committee wants to start the discussions and planning.
- Budget and Activity reports – Reports were distributed for review and questions. There was discussion regarding a wall that was placed in an easement area that was collapsing. Public Works re-piped and re-sodded the whole area. The Committee wants to know if the \$5000 on the report included paying for the property owner's collapsing wall? Mr. Slade will research and report back.
- Draft Budget – The rate increase was requested. There will be a workshop on May 7, 2013 in Room 119 at 10:00a.m. There won't be any public input at this meeting however the public can attend. Ms. Rohmer-Free requested a copy of the paperwork regarding the rate increase.

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- MSBU Standards – They were approved and are complete. Ordinances will be updated.
- Mowing – There is no feedback or complaints at this time.
- Power shearing in the Right-of-ways – The Committee requested an ETA from the contractor. There are areas that need trimming and they have been holding off thinking the shearing will be done shortly. The Committee doesn't want to spend funding if it's not necessary. Mr. Slade will check to see where the contractor is currently working and see if he can get an estimated time of arrival in South Gulf Cove.
- Lighting Standardization – Item tabled until Mr. Chattinger is available for discussion.

### New Business:

- None at this time.

### Citizen Input:

- Mr. Killion from the West County Stormwater Utility Committee stated that there are two applicants that have applied for a vacancy on their committee. He asked if Committee members would attend the BCC meeting to make recommendations based on past experiences when working with the applicants. He suggested emailing the Board of County Commissioners with their recommendations if they are unable or unwilling to attend the BCC meeting.
- Mr. Killion stated that in the past there are items that were paid for by one MSBU that truly belonged to another. He suggested that the Committees co-ordinate their efforts to ensure the funding come from the proper MSBU.
- It was stated that there are overlaps in MSBU responsibilities and that they should be more clearly defined. There was discussion regarding up-coming projects in the Rotonda Area.

The next meeting is scheduled for July 11, 2013 at 9:30 a.m.

The meeting was adjourned at 11:22 a.m.

Submitted by:



Sandy Wright  
Public Works Department

