

MEETING MINUTES
SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
November 7, 2013 – Regular Meeting
9:30 a.m. – San Casa Conference Room

Attendees: Paul Chattinger, Patricia Hall, Karen Ireland, Jeanne Keyser, John Paine and Carmine Rossi

County: Tara Musselman, Judith Nothdurft and Sandy Wright

Guests: Sign in sheet attached

The meeting was called to order at 9:45 a.m. A roll call was taken that established a quorum was present. The newly appointed alternate member, Ms. Hall was introduced and welcomed.

The minutes from September 5, 2013 meeting, were unanimously approved as written.

Unfinished Business:

- Paving Plan – Phase I of the new paving plan is scheduled to begin in FY2015/2016 and Phase II is to begin in FY2017/2018 in the Capital Improvement Budget.
- Bike Rack Utilization – There was discussion regarding two bike racks that are not being used; one at Keystone and Hallendale and one at Appleton and Kingsville, and the cost of a new rack compared to moving the existing racks. The racks were designed and installed with relocation in mind. The slabs can be picked up and moved easily to a new location. The Committee stated that there are three locations that need racks. The Committee will advise Mr. Slade on the locations that the two existing racks should be moved to. Ms. Ireland made a motion to purchase and install one additional bike rack at the remaining location; motion was seconded by Mr. Rossi and passed unanimously.
- Pathway Design – Ms. Musselman stated that the Request for Letters of Interest (RLI) for the design went out for bid; there were 9 responses back. After the ranking approval is complete, the scope and fees will be negotiated and sent to the Committee for review. There was discussion regarding the need for a meeting to approve the scope and fees. The Committee agreed to move forward if there are no questions. Mr. Paine made a motion to move forward with the Engineering/Design, if the cost is \$80,000 or less for the Pathway contract; motion was seconded by Ms. Keyser and passed unanimously. There was discussion regarding the pathways being of asphalt or concrete. Ms. Musselman advised the Committee that they will have to decide which material they want prior to putting the project out for construction bid. This decision was tabled for a later meeting. If the scope and fees are complete, the design firm will be invited to the next meeting. The funding is not currently in place for the path construction.
- Bridge Review – The Committee requested the Engineering Department to reassess the bridge structures and attend the next meeting to go over their findings and recommendations.
- Herbicide Contract – Mr. Layport from the Engineering Department is working with the Purchasing Department on specifications and a quote. Additional status will be given at the next meeting.
- Financial Reports – The approved budget and activity reports were distributed for review and discussion.
- Assessments – Ms. Ireland stated that the BCC approved the Committee's request to assess property owners the maximum rate. The Committee requested a list of all MSBUs in the county and their assessment rates. Ms. Nothdurft will follow up.

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- Mowing Issues – There was discussion regarding the area at San Domingo and Caroline. The area has been cut down to dirt. This area is a stormwater ditch and is the responsibility of West Charlotte Stormwater Utility Unit.
- There was discussion and concern over trash not being picked up prior to mowing on CR771. Ms. Nothdurft will follow up and report back.

New Business:

- There was discussion regarding the cost of power shearing of invasive vegetation in the right of ways. Mr. Paine would like to discuss the possibility of the County implementing a County wide ordinance requiring vacant lot owners to clear all invasive vegetation from their lots. Three years ago a County wide ordinance was discussed by the BCC and turned down. Homeowner Associations can modify their deed restrictions to include clearing vacant lots of invasive species. Mr. Paine will speak to the Commissioners or Legal Department and report back to the Committee.

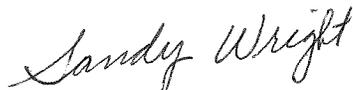
Citizen Input:

- Ms. Slater stated that lot clearing requires a permit. A staff member from the Environmental Department visits the lot to check for scrub jays and gopher tortoises prior to a permit being issued.
- Some of the pipes on the bridges are very rusty and need to be repainted. Ms. Nothdurft will follow up to determine if this is the responsibility CCU and report back.
- There was discussion regarding cost sharing the funding of a project between MSBUs. Two units can share the cost of a project so long as both of their purpose statements allow the item in question. The backyard drainage on Long Meadow Rd. was a recent project that Rotonda West Street and Drainage Unit and West Charlotte Stormwater Utility Unit agreed to share the cost of. Ms. Slater understood two MSBUs could not cost share on a project and asked for clarification.
- Thank you to the Committee for getting the rate increase.
- The repaired sinking roadway on Keystone has settled again and is still not right. Mr. Slade stated the repair was done properly; nothing further can be done without completely removing the section of road. The issue will be permanently corrected with the upcoming paving project.

The next meeting is scheduled for Thursday, January 30, 2014 at 10:00 a.m.

The meeting was adjourned at 11:21 a.m.

Submitted by:



Sandy Wright
Public Works Department

