MEETING MINUTES
SOUTH GULF COVE NON-URBAN S&D ADVISORY COMMITTEE MEETING
February 5, 2015 – Regular Meeting
2:00 p.m. – Building Construction Services Conference Room

Attendees: Paul Chattinger, Patricia Hall, Karen Ireland, Jeanne Keyser, John Paine and Carmine Rossi

County: John Elias, Mike Dallenbach, Karly Greene, Francine Lisby, Tara Musselman, and Judith Nothdurft

Guests: Sign in sheet attached

The meeting was called to order at 2:02 p.m. A roll call of members was taken that established a quorum was present and term limits were reviewed.

Citizen Input on Agenda Items Only (3 Minute Limit)
- Ms. Price questioned when the survey was going out.
- Ms. Slater noted her attendance related to the sidewalk project and stated South Gulf Cove Beautification was helping.
- Mr. Heller noted his attendance to observe.

Election of Chair & Vice:
- Mr. Rossi nominated Mr. Paine, there were no other nominations, and Mr. Paine accepted the position. Mr. Paine nominated Mr. Rossi as Vice Chair, there were no other nominations, and Mr. Rossi accepted the position.

Unfinished Business:
- Status of Pathway Plans – Ms. Musselman stated 100% plans were received, noted the draft bid specifications were received the previous day. Mr. Paine requested the specifications to be provided as soon as possible and noted that he had a meeting with the County Engineer to discuss the sidewalk standards. Ms. Musselman affirmed once her review was complete she would provide the information. Discussion occurred related to online access to plans. Ms. Musselman noted once it was fixed. Mr. Rossi noted changes requested in the past. Ms. Musselman noted the handrail changes were approved and other adjustments would occur in the field. Mr. Paine questioned if a recommended change related to curbing was made. There was discussion related to recommendations not being made to the 100% plans. Mr. Paine questioned if all recommended changes needed to be sent again. Discussion continued related to changes and responses to the changes. Mr. Rossi questioned if the changes occurring around St. Paul were needed to be relied upon. Ms. Musselman noted when the Contractor is in the field with the County inspector they would ensure field adjustments would be made. Mr. Paine questioned if a typical section was required to be included within the plans and questioned if the thickness was included. Mr. Elias noted there was a typical section included and Ms. Musselman affirmed it would be 4 inches thick. Mr. Paine asked if the fiber mesh was required throughout Charlotte County. Mr. Elias affirmed and spoke to field adjustments. Ms. Musselman noted the link to the plans should be provided by tomorrow. Mr. Rossi questioned the timeline related to bidding. Ms. Musselman noted approximately April and requested confirmation that the funds were available in FY 2015 for construction. Ms. Lisby affirmed $1.25 million was budgeted for FY 15. Ms. Musselman estimated at the end of June construction could commence. Mr. Elias commented on construction timelines. Mr. Paine questioned when the bid prices would come in. Ms. Musselman noted she would provide the tab sheet to the Committee once the bids were received and commented on estimated on costs. There was discussion related to cost of handrails. Mr. Paine asked the timeline. Ms. Musselman stated 150 days were included in the bid specifications.

- PW Maintenance Assessment – Mike Dallenbach – Mr. Dallenbach noted that they have received two drainage requests in South Gulf Cove, indicated all other requests were completed, stated concentration should be centered on outfalls, and mentioned an 18 page review of outfalls in the area. Mr. Paine questioned how the outfalls are failing and inquired if erosion control was considered with outfalls. Mr. Dallenbach spoke to history related to pipe removal and line and grade work conducted. Mr. Elias mentioned long term solutions could include creating a concrete pad or a berm for the water to fall on. There was discussion of other options to assist with erosion, littoral areas, example of Kings Highway, past riprap installation in some outfalls, and installation of pipe to help with drainage. Mr. Dallenbach asked to meet with Mr. Paine to view the area. The Committee agreed.

- Paving Survey Letter – Ms. Nothdurft stated the letters would be mailed shortly. There was discussion of the deadline for the return of the survey letter and the Committee agreed to have the February 28, 2015 as the return date. Mr. Rossi questioned what would happen if the response came back negative. Mr. Dallenbach indicated the Board of County Commissioners would be supplied the information to approve or deny paving. Ms. Keyser questioned if the assessment would occur in the current year. Ms. Nothdurft noted it would be in October 2015.

- Power Shearing Schedule – Mr. Dallenbach displayed a map related to the area to be power sheared, and stated that there is $50,000.00 in the budget, they should not be faced with a scrub jays issue, the area should be cut by April. Mr. Rossi asked if areas outside of the schedule were brought up by Citizens to contact the County. Mr. Dallenbach affirmed that areas can be sent to Ms. Nothdurft and most likely would not be addressed by the Contractor. Mr. Elias stated the same contractor is conducting right-of-way reclamation and vertical hedging and explained the differences in both. Mr. Rossi recommended going up to the right-of-way line. There was discussion related to identification of areas. Mr. Dallenbach affirmed those areas would be reviewed as well.

- Bridge Pile Jacket status for design, bid and construction – Mr. Paine questioned the timeframe. Mr. Dallenbach provided the related Project Status Update. There was discussion related to the design costing more than the actual construction, inquiry as to if boats would be prohibited from traveling under the bridge, and the related timeframe.

New Business:

- Review future multi-use Pathway Phases – Mr. Paine noted his creation of a map and legend for options, provided a copy of each for the record and Committee review, explained his reasoning including interconnectivity to Parks and resident activities, discussed suggested options, stated expansion of the pathway near the Linear Park was not included within the options because there is an existing 5 foot pathway, suggested the County complete 5 foot sidewalks from the One Cent Sales Tax. Ms. Musselman indicated the minimum standard is 6 foot. Mr. Rossi noted his agreement with the yellow option on the legend and suggested the bike path be made continuous. Mr. Paine indicated there may be issues with the right-of-ways. Mr. Elias stated the standard is 6 foot, indicated issues may occur with citizen preference and possible prohibitive surveying costs for both sides of the road to be worked. Mr. Chattinger expressed his preference for the completion of Ingraham. (Calumet to Ingraham is 1.4 miles, Ingraham from Appleton is 0.8, and Ingraham from St. Paul to calumet is 1.6 miles.) There was discussion regarding distances and budgetary restraints. Mr. Chattinger questioned the number of Phases to be done and asked of a commitment to South Gulf Cove. Ms. Musselman noted there were no sidewalks to be completed with this Sales Tax approval. Mr. Dallenbach indicated if money was being requested to be put towards sidewalks than it needed to be decided today. Ms. Musselman indicated the design would need to be included in FY 16 and then construction for FY 17. Ms. Lisby noted budgetary difficulties faced regarding paving, noted it could be feasible to include the same amount currently included within the budget. Mr. Rossi questioned additional information related to additional principal loan payments. Ms. Lisby provided further detail and discussion continued. Ms. Musselman questioned if the CIP would be adjusted, and Ms. Lisby affirmed. Ms. Musselman stated $1 million should be in FY 16 for construction, noted $100K should be added for design in FY 16 and an additional $1 million for construction in FY 17.

- County Budget Survey – Ms. Nothdurft indicated the survey was complete.

- Activity Report (12/1/14 – 1/31/15) – The Activity Report was provided for Committee review. Discussion occurred related to drainage work on Melport. Mr. Chattinger questioned the cost of the outfall report provided. Mr. Dallenbach affirmed the work was completed during the month of December. Mr. Rossi questioned the number of outfalls in South Gulf Cove. Mr. Dallenbach affirmed the information would be provided to the Committee for review. Mr. Paine questioned the service request process. Ms. Ireland questioned debris pickup. Mr. Elias spoke to debris removal methods and commented on the reduction of illegal dumping throughout the County. Mr. Paine questioned if Jaur Lane was within South Gulf Cove. Mr. Paine noted his past requests for the ruts on San Domingo have been repaired. Mr. Dallenbach affirmed that the matter would be reviewed.

- Draft FY 2016 & FY 2017 – Mr. Chattinger questioned the increased for Public Works Services costs. Ms. Lisby noted the costs related to inspection services for paving. Mr. Elias noted the inspector costs per hour were $115 dollars for the overtime rate. Mr. Rossi spoke to inspection fees. Mr. Elias noted the estimated costs will be able to be narrowed down once the first project begins construction. Mr. Chattinger spoke about the ERU formula in the FY 16/17 budget and questioned if the same amount was still to be used. Ms. Lisby stated the exact numbers have not yet been received and indicated every year the number will change. Mr. Rossi questioned the reserve for future improvements for FY 16/17. Ms. Lisby stated the number was reserves for contingency and explained the budgeted amounts for bridge contingency. Mr. Rossi questioned budgets for the sidewalk in FY 2016. Ms. Musselman noted changes would be made by Ms. Lisby. Mr. Chattinger spoke to the financial history page, noted the appearance that money is carried forward every year, and questioned the amount included within reserves. Ms. Lisby explained the requirement for 10% contingency and 20% balance carried forward. Mr. Rossi noted the herbicide treatment budgeted for the coming years and asked if the list was scheduled. Ms. Nothdurft stated she would confirm the information with Mr. Layport. Mr. Paine requested that Mr. Layport attend or provide a report for the next meeting related to the matter.

Open Discussion:

- Mr. Paine noted his request related to lighting in the pathways area, stated he was referred to FPL, indicated FPL referred him back to the County, mentioned that pathways intersect with roadways that may present dangers, and asked that staff address the issue. Ms. Nothdurft affirmed she would research the issue. Mr. Rossi noted complaints related to lighting not included on the main roadways in the area. Mr. Dallenbach suggested the Lighting District attend the next meeting to discuss the issues. (Judith asked Rick Doll be invited) Mr. Elias expanded on lighting requests and provided additional detail.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Ms. Price questioned outfalls and the feasibility to try different approaches at different outfall locations. Mr. Elias noted the swale is most preferred by environmentalists and stated options could be reviewed and discussed.
- Ms. Slater inquired if the pipes would be removed and then sodded. Mr. Dallenbach noted pipes would be removed and sodded in areas where they did not have seawalls. Ms. Slater expressed her belief that property owners were responsible for replacement of pipes through seawalls. Mr. Dallenbach indicated no. Ms. Slater noted landscaping along the pathways was not included in the FY 2017 budget for beautification, suggested it be included, mentioned conversations with Mr. Doll related to lighting and taxes, and stated drainage would be occurring about the same time period as pathways.

- Ms. Musselman noted a line item may need to be included in the Budget for Lighting if street lights were to be researched. Mr. Paine motioned $150,000 be included in the Budget, seconded by Ms. Keyser and passed unanimously. Ms. Musselman questioned the amount included in the Beautification budget for landscaping. Budget $10,000 in FY 16 and $50,000 for FY 17 for construction.

The next meeting was scheduled for April 23, 2015 at 9:00 am in the Building Construction Services Conference Room.

The meeting adjourned at 3:56 p.m.

Submitted by:

Karly Greene
Public Works Department

DRAFT

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH GULF COVE STREET AND DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: **Thursday, February 5, 2015**

MEETING TIME: **2:00 P.M. – Building Construction Services Conference Room**

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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