

MEETING MINUTES
SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
July 24, 2014 – Regular Meeting
10:00 a.m. – Building Construction Services Conference Room

Attendees: Paul Chattinger, Patricia Hall, Karen Ireland, John Paine and Carmine Rossi

Absent: Jeanne Keyser (excused)

County: Mike Dallenbach, John Elias, Judith Nothdurft and Sandy Wright

Guests: Sign in sheet attached

The meeting was called to order at 10:01 a.m. A roll call was taken that established a quorum was present.

The minutes from April 10, 2014 meeting were unanimously approved as amended.

Citizen Input: The Chair extended the citizen input time to 5 minutes.

- Ms. Slater gave the status from yesterday's SGC Beautification meeting regarding amenities and landscaping for the pathway project. The SGC Beautification Committee decided on one bench, one trash can, one shade tree and two palm trees at each of the three locations marked on the project map. Two royal palms and planted ground cover will be put on each side of the road at the two bridges included in the project.
- Ms. Slater also commented that the painting of the Charlotte County Utilities (CCU) pipes that run along the bridges will not be repainted by CCU. The Committee stated the pipes are rusty, have no paint left on them and look terrible. Ms. Nothdurft conveyed that she contacted CCU in January and was told the pipes are not painted for aesthetic purposes. The pipes in the worst condition are on the ones that run along the side of the bridge over the Zephyr Waterway on St. Paul Dr. Ms. Slater will forward additional photos to Ms. Nothdurft to forward on to CCU for discussion.
- Ms. Ireland - There was discussion regarding the ditch on San Domingo always having water in it.
- Ms. Ireland - The mowing staff are not maintaining the ditch where the cement blocks were installed to keep children from mudding. It is not being trimmed or cleaned up.

Unfinished Business:

- Pathway Project – Mr. Beers from Johnson Engineering distributed the 60% design plans for the pathway project for review and discussion. Mr. Beers stated the surveying is complete. This set of plans is still missing the conceptual landscape portion and the update to the guardrail systems. These will be shown in the 90% plans. There was discussion regarding mowing around the sidewalks. Mr. Dallenbach suggested specialty mowing instead of safety mowing to make the pathways more manicured. There is drainage rework included in these plans to ensure that the drainage works as well as it possibly can. There was discussion regarding future lighting and the benefit of adding it to the design while the design is still in the process. Mr. Beers agreed to provide an estimate to add the lighting design to the plan. Decorative lighting would fall under the SGC Beautification Unit's area of responsibility. The engineering cost estimate for the pathway project will be available when the plans are 90% complete. Members are asked to send any comments or recommendations to Ms. Nothdurft to forward to the appropriate staff. The 90% plan should be complete around September 1, 2014. The Committee would like to schedule their next meeting at a time when the 90% plans can be reviewed. 100% plans should be done around November/December. The design package will then be put out for bid for construction. The budget reveals funding is available for the project.
- Bridge Piling Jacketing – Ms. Nothdurft conveyed from Mr. Cohen that the project is still in design; as soon as the report is ready and received by Ms. Nothdurft she will forward on to the members. CES/American Engineering is the designer. Mr. Paine would like to know the size of the pile jackets.
- ROW Mowing/Trash Collection/Ruts – The Committee conveyed the mowing maintenance is not being done throughout the community according to the contract. There are several signs that have weeds growing very high around them and the growth is so high, some of the fire hydrants are not visible.

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Also, Aribé Ave. and Owl Head Circle off of St. Paul have ruts from the cutters that are so deep it is difficult to maintain. The Committee stated that these items have been reported since January and it doesn't appear they are being addressed. Mr. Dallenbach will follow up on the concerns and will report back.

- Bike Rack Utilization – Mr. Chattinger stated that trimming is not being done around the nine newly installed bike racks. The transportation department of the school district was contacted and they are still working on determining bus stop locations for the upcoming school year. Mr. Elias stated that Public Works will take care of getting the information and locating the racks appropriately. Mr. Dallenbach will follow up.
- Herbicide Treatment of Section 94 Roads – Mr. Payne commented that a little growth is coming back. He asked for County staff's recommendation as to the effectiveness of the herbicide treatment. There is another application coming. Ms. Nothdurft explained the cost may go up in future contracts.
- Vertical Hedging Update - Mr. Paine said he has been getting calls regarding shearing in some areas and not others. The reason is that vertical hedging in scrub jay zones was stopped until after June 30, 2014 due to the scrub jay nesting season. Scheduling will be adjusted in the future so work is complete before the season starts. Ms. Nothdurft conveyed the whole scrub jay zone should be done sometime after next week, which will complete all of SGC that was scheduled for this year.
- Invasive Vegetation Removal - There is a lot on Ingraham and Migue on the east side of the waterway where Australian pines are growing into the roadway. There was extensive discussion regarding treating invasive vegetation with an herbicide spray right after the trimming is done; the vegetation dies and will not come back. Mr. Elias stated that the department is prepared to try this on a test basis and stated a test patch will be selected. The Committee suggested that Cando Ave. would be a good test site.
- Stormwater Ditch Maintenance (Ingraham / San Domingo) – Ms. Nothdurft conveyed that the West Charlotte Stormwater is responsible for the cattails in the main ditches. The committee stated there are several outfalls that need to be sprayed and would like Mr. Hunter to check these outfalls. Ms. Nothdurft will follow up with Mr. Hunter. The Committee also said the ditch is being mowed and there are deep ruts around the outfalls.
- Flooding at 9195 Calumet – Ms. Nothdurft conveyed that a line and grade is scheduled for 9203 Calumet within the next 6-8 weeks, which will address the problem at both locations.

New Business:

- SGC Maintenance Survey – A list of items was given to Ms. Nothdurft to report.
 1. There are too many sign poles to list that have growth around them.
 2. Growth around fire hydrants at 15052 Aquarius Circle, Chinook & Welford, and 15124 Leipzig.
 3. Signs are down at Ostrom & Santa Cruz, Leggett & Oakville, and Oakville & Appleton.
 4. There is a road edge drop off problem at Wheeling & San Domingo curve due to a radius problem with the original design. Mr. Dallenbach suggested adding asphalt and topping with cold mix. There is also a drop off at Hallandale & Ingraham that needs asphalt added.
 5. There are drainage issues at 15744 Melpot Circle and at Meacham & St. Paul
 6. Numerous outfalls have dense growth at the headwalls.
 7. Brush piles are not being picked up at the Learning Garden and at Cando & Humbold.
 8. Centerline pavement reflectors are missing on San Domingo to CR 771.
 9. On Ingraham between Calumet & CR 771, the reflectors have been painted over.
 10. On Marathon from CR 771 to Gulfstream there is no center line marking. The Committee asked what the requirements are. Mr. Dallenbach will follow up.

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- Financial Reports – The Financial History, 9 Month Actual and Activity reports were distributed for review and discussion. Ms. Nothdurft will email the Draft 2014/2015 budget to the members. The Committee stated the tax collecting fees have doubled. Ms. Nothdurft will follow up.
- There was discussion regarding trash that is put out to the curb at rental properties and who reports the pickup. Ms. Nothdurft will follow up to see if it would be appropriate for a letter to be sent by the MSBU to the property owner.
- There was discussion regarding the cost for project management varying from task to task. Mr. Paine asked why the rate changes for the same position and will continue to look into this. Ms. Nothdurft will follow up when Mr. Paine has more information.

The next meeting is scheduled for Thursday, October 16, 2014 at 10:00 a.m.

The meeting adjourned at 12:24 p.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH GULF COVE NON-URBAN STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Thursday, July 24, 2014

MEETING TIME: 10:00 A.M. – Building Construction Services Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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