MEETING MINUTES
SOUTH GULF COVE NON-URBAN S&D ADVISORY COMMITTEE
December 4, 2014 – Regular Meeting
2:00 p.m. – Building Construction Services Conference Room

Attendees: Paul Chattinger, Jeanne Keyser, Karen Ireland, John Paine and Carmine Rossi

Absent: Patricia Hall (excused)

County: Mike Dallenbach, Dan Gallagher, Chuck Koons, James Layport, Francine Lisby, Tara Musselman, Judith Nothdurft, Joanne Vernon

Guests: Sign in sheet attached

The meeting was called to order at 2:00 p.m. A roll call of members was taken and a quorum was present.

The minutes from October 22, 2014 and November 6, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- John Robinson (SGC HOA President) - thanked Public Works and the South Gulf Cove (SGC) Street & Drainage MSBU Advisory Committee for all their hard work. He said that it was a long process, but a good process.
- Ron Wazniak - recommended the Advisory Committee do what they need to do, don't take things personally, and represent the community as a whole.
- Elaine McNeil - concerned that paving is being looked at as controlling grass in the streets and noted that herbicide should be used for that.
- Sandy Slater – commented on the SGC pathway and stated it was part of the SGC Master Plan and hopes the Committee will consider concrete for the pathway.

Unfinished Business

- Public Works Recommendation for Paving Program - Chuck Koons, Paving Engineer conveyed that on November 19, 2014 Dan Quick, Public Works Director; Steve Reilly of the Sun Herald; James Layport, Paving Projects Manager and he drove all the roadways that were identified by Mr. Rossi as being in "bad condition". After the review, it was determined that none of the roadways have significant asphalt or structural issues. All roadways identified by Mr. Rossi and all roadways in very sparsely populated areas have vegetation growing in the cracks. This is an aesthetic and ride ability issue for the roadways and will become a cost issue as the root mat migrates beneath the asphalt causing the asphalt to delaminate from the base.

  Public Works recommends the following;
  - ✓ Pave the roadways every 20 to 25 years. Phase 1 roadways are 20 years old and should be resurfaced in the near future (FY16), before the roadways deteriorate and require more substantial repairs. Phase 2, 3, 4 and 5 can wait until they reach 20 years. If the Committee funds a program where phases are consolidated it would require paving where the roadways still have useful life.
  - ✓ Fund a semi-annual Herbicide Program, to control the vegetation on sparsely populated roadways.

  Discussion continued on the Herbicide Program. Mr. Paine provided a list of roads totaling10 miles that need herbicide treatment based on Mr. Rossi's list. Mr. Koons and Mr. Layport indicated there were other roads that need herbicide treatment and recommended being more aggressive.

- Advisory Committee's Recommendation for Paving Program - Mr. Paine motioned to follow the guidelines of the County Engineering Division for paving Phase 1 in South Gulf Cove including a bi-annual herbicide program. The paving program will include Clyde Circle, Seafoam Circle, and Melport Circle. Subsequent paving in South Gulf Cove will be done as needed. The motion was seconded by Mr. Rossi and unanimously approved. Mr. Layport will provide an estimate for the herbicide treatment to Fiscal Services.
- Bridge Pile Jacketing Status – the 90% plans have been received and it is anticipated to go out for contract by the next MSBU meeting.

- Pathway Plans – Chris Beers of Johnson Engineering attended the meeting to review the 90% Pathway Plans with the Committee. The discussion included the 10 ft. width of the path and concrete vs. asphalt for construction material. Ms. Musselman conveyed the Engineering Estimate for the 10 ft. wide asphalt path was approximately $898,000. Mr. Paine asked if the existing handrail on the bridges replaced 3 - 4 years ago is adequate and Mr. Beers will follow-up on this. The discussion also included driveways and offsets. Mr. Beers indicated that some driveways will be replaced and others will not depending on the situation. Mr. Paine requested a 6 ft. offset. Mr. Beers indicated some field adjustments can be made in some situations. Mr. Paine requested that the Charlotte County Sidewalk standards be reviewed regarding expansion joint requirements. Ms. Vernon conveyed the standards could be looked at.

  Mr. Paine motioned to change the pathway plans to 10 ft. wide concrete, add curbs to San Domingo on two sides at the Park, minimize alignment to 3 ft. of the pathway, and remove any obstruction such as trees. The motion was seconded by Ms. Keyser and unanimously approved.

New Business

Financial Reports – the FY 2014 Year End Financials and Activity Report (10/1/14 – 11/25/14) were distributed for review.

Advisory Committee Open Discussion

- Mr. Rossi reported there was a line of sight issue with pepper trees close to the road on Vanna & Viscount. Mr. Dallenbach will follow up.
- The Committee will re-evaluate the locations for the bike racks and let Mr. Dallenbach know if there are needed changes.
- Mr. Rossi asked if the MSBU could start a Reserve Fund for the next paving phase. Ms. Nothdurft conveyed this was not possible at this time.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Mr. Robinson inquired about the upcoming MSBU Budget Workshop. He was referred to the County Website for the date and information.
- Mr. Robinson noted that the CR 771 Widening Project would cause intermittent lane closures and asked if there was a plan for Emergency Vehicles during this time. Mr. Dallenbach confirmed with the Project Manager that there is a procedure for Emergency Vehicles included in the plans.
- A citizen asked when the Pathway Plan will be brought to the residents. Mr. Paine noted that he would present the information to the SGC HOA and the Yacht Club in the near future. Mr. Paine also indicated that he did not recommend 10 ft. wide sidewalks width for the smaller feeder paths to be built in the futures. Ms. Slater added it was discussed at the SGC Town Hall meeting in February 2013 and a survey was done.
- Mr. Robinson asked Mr. Paine to make a presentation on the proposed SGC Paving Project at the SGC HOA meeting. Mr. Paine affirmed.

The next meeting is scheduled for Thursday, February 5, 2015, 2:00 p.m.

The meeting adjourned at 3:43 p.m.

Submitted by:

Judith Nothdurft, MSDR
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH GULF COVE STREET & DRAINAGE ADVISORY COMMITTEE MEETING
ATTENDANCE ROSTER

MEETING DATE: Thursday, December 4, 2014

MEETING TIME: 2:00 P.M. – Building Construction Services Conference Room

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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