

**MEETING MINUTES**  
**SOUTH GULF COVE NON-URBAN S&D ADVISORY COMMITTEE and Community Meeting**  
**April 23, 2015 – Regular Meeting**  
**9:00 a.m. – Building Construction Services Conference Room**

**Attendees:** Paul Chattinger, Patricia Hall, Karen Ireland, Paul Sabin, John Paine and Carmine Rossi

**County:** Mike Dallenbach, Venkat Vattikuti, Rick Doll, Tara Musselman, Judith Nothdurft, and Kelly Louttit

**Guests:** Sign in sheet attached

- The meeting was called to order at 9:00 a.m. A roll call of members was taken that determined a quorum was present. Mr. Paine reviewed new procedures for the agenda implemented by the County Attorney.

**Changes to the Agenda:**

- Mr. Paine made a motion to change the order of the items starting with PW maintenance/outfalls followed by the Power shearing update and Future Lighting will be followed by Future Pathways. Mr. Rossi seconded and the motion passed unanimously.
- The minutes from December 4, 2014 and February 5, 2015 were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Ms. Slater stated she received a call to modify the Entrance Signs by adding the street name to the columns on the signs. Ms. Slater stated she sent an email asking if a regular street signs could be placed on each of the 4 entrance roads. Mr. Dallenbach stated he tried to contact the Project Manager but was unsuccessful.
- Mr. Robinson wants the next phase of the pathway to be Ingraham to Calumet and straight down to Appleton. This extension will tie in North, South, East, and West.
- Mr. Chattinger stated that area was discussed at the last meeting.

**Unfinished Business:**

- Concrete Pathway Specs. / Gulfstream Sidewalk Combined Bid – Ms. Musselman stated it is in purchasing for specification review and scheduling. Dates will be available in approximately two weeks. Once received, Ms. Musselman will forward them to Ms. Nothdurft. Gulfstream Blvd. sales tax sidewalks have been combined with the pathway to get better pricing. Mr. Paine questioned if the project is larger will the duration of the project remain the same. Ms. Musselman clarified the contract duration will be 240 days but the SGC Pathway project will only take 150 days. A June start date was discussed. Discussion continued on bidding specifics, material costs, and sewers. Ms. Slater questioned if the landscape portion including the bridge approach of the contract will run concurrently with the pathways contract. Ms. Musselman confirmed. Mr. Paine clarified that the bid items will be listed separately. Mr. Paine questioned a standard of specifications, on page 32, relating to expansion joints. Mr. Paine indicated the length needs to be changed to 40 feet.
- Future Lighting Project – Mr. Paine stated he spoke to FPL and they advised him that any lighting request has to go through Charlotte County. Mr. Doll explained the County works through resident requests and do not take on whole projects. Discussion continued on criteria to qualify for residential street lights. Mr. Doll discussed pathway lighting versus roadway lighting. Mr. Paine asked who can assess the needs for lighting in the area and requested the County to review the location. Mr. Doll stated a consultant will need to be hired. Mr. Vattikuti stated the completed process would need to be in place due to liability. Once the location of the path is decided the County could do rough estimate. Mr. Paine asked if current lighting could be upgraded. Mr. Doll stated the lights are owned and maintained by FPL. Ms. Musselman asked if the Committee wants to light the pathway or the street. Mr. Paine stated he wants to light the street over the pathway and wants the County to help with direction as to options that available. Discussion continued. Ms. Musselman suggested putting a Request for Letters of Interest (RLI) out for a transportation engineering consultant to review and recommend standards for lighting. The consultant would be able to provide an estimate for design and construction. Costs were discussed. Mr. Paine would like the matter tabled until next meeting.
- Future Pathways – Due to issues with the pathway over bridges, Mr. Paine questioned if a pedestrian walkway separate from the bridge should be considered. Ms. Musselman advised instead of doing a pedestrian pathway spend the money on refurbishing the bridge and add the pedestrian crossway. Locations of pathways were discussed. Mr. Rossi question timeframe and refurbishment monies in the budget. Ms. Nothdurft reviewed funds available for bridge refurbishment and noted a portion of that money will be used for pile jacketing. Discussion continued relating to width of pathway, bus stops, and bike paths. Ms. Nothdurft will request Mr. Koons attend the next meeting. Ms. Musselman suggested having one design firm do the bridge and the pathway at the same time. Discussion continued on future locations. Mr. Chattinger questioned timeframe on design. Ms. Musselman noted 10-12 months for bid and design including the bridge and stated in October the RLI will need to be sent out for Phase 2. Mr. Paine asked

about ROW on Ingraham between Saint Paul and Calumet. Ms. Musselman will provide the information. Discussion continued. Ms. Musselman asked about the width of the road and suggested restriping the road to add a bike lane. Mr. Paine suggested tabling the item and the Committee will focus on Ingraham area for future pathways. The committee would like Chuck Koons to speak at next meeting about refurbishing the bridge and estimated costs. Locations mentioned in the meeting notes from February 5, 2015 were discussed. Mr. Paine suggested the next phase for pathways to be Ingraham from Calumet to St. Paul Drive (1.6 miles), St. Paul Drive to Calumet (1.4 miles). Bridge refurbishment, drop on the bridges, and materials for the repaving were discussed. Mr. Paine noted to make allowances for beautification. Ms. Musselman will include lighting in the RLI for Phase 2. Final locations will be decided at the next meeting. Discussion continued.

- Road Herbicide Program Ms. Nothdurft reviewed a list of roadways provided by the Committee that includes 10 miles of roadway in need of herbicide treatment. Engineering recommends doing 90 miles of roadway. Mr. Rossi would like the name of the roadways included in the 90 miles. Discussion continued. Mr. Paine motioned to apply herbicide to the 10 miles that were included on Mr. Rossi's list; Mr. Rossi seconded and the motion passed unanimously.
- PW Maintenance/Outfalls update- Mr. Dallenbach stated all outfalls have been inspected and many of the metal pipes have failed. Public Works will start to replace the failed pipes in the most populated areas first. Mr. Dallenbach stated it will take years to replace all of the outfalls. Mr. Rossi questioned what materials will be used. Mr. Dallenbach stated concrete. Details were discussed in reference to the environmental impact of silt seeping into the canals. Discussion continued relating to weirs, water flow, mowing, and timeframe for project completion. Mr. Dallenbach will provide an estimate of costs to the Committee.
- Power Shearing Update- Mr. Dallenbach advised the work is complete. Discussion continued relating to costs and ROW interruptions.
- Test Herbicide Treatment Area- Mr. Paine stated herbicide has been applied on Cando Street. The application was effective but not aesthetically pleasing. Discussion continued on ways to eradicate the pepper trees.
- Bridge Pile Jacket status- Ms. Nothdurft advised the project is currently being advertised for competitive bid. The pre-bid conference is scheduled April 30, 2015 at 10:00am at Murdock Administration Building and the bid opening is scheduled for May 20, 2015 at 2pm and the procurement process will take until June 2015 and the construction will continue through September 2015. The design cost is \$67,494.00 dollars and the construction costs are \$60,500 dollars.
- Public Works Operator's Pay Rate – Mr. Paine reviewed pay rates with the Committee.

#### **New Business:**

- Review paving meeting with PW Director & Commissioner Truex – Mr. Paine was pleased with the meeting outcome. The paving survey and the budget review process were discussed in the meeting.
- Paving Budget Review Process- Details - Mr. Paine discussed dates for key meetings and workshops.
- Paving Survey Results- Mr. Paine advised that 8889 surveys were sent out for the paving project and 18% were opposed and 81% were unopposed.
- Review MSBU Assessment difference of vacant & occupied- Mr. Paine stated vacant lots are being charged more due to mowing. \$50,000 is being spent on mowing that is only performed on vacant lots. Discussion continued. Ms. Nothdurft will confirm with Fiscal when a rate change can be implemented.
- Committee Members as liaison for vegetation, pathways, mowing, outfalls- Mr. Paine assigned the following duties: Mr. Paine will oversee pathways and bridges, Mr. Rossi vegetation, Ms. Ireland lighting, Mr. Sabin mowing, and Mr. Chattinger outfalls
- Welcome for SGC S&D Webpage- Mr. Paine reviewed the document and Mr. Rossi motioned the document should be posted to the county website, Mr. Chattinger seconded, and the motion passed unanimously.
- 1<sup>st</sup> & 2<sup>nd</sup> Quarter Actuals FY2014/15- Ms. Nothdurft provided the financials for Committee review. Shear Mowing and tax collection was discussed.
- Activity Report (2/1/15-3/31/15) - Ms. Nothdurft provided the financials for Committee review. Concrete removal costs and supervision on Hialeah Terrace were discussed. Ms. Nothdurft will provide the Committee with details on the charges. Rate increases were discussed. Feasibility study charge should be removed.
- Draft FY 2016 & 2017 Budgets rev. 4/6/15- Ms. Nothdurft provided the financials for Committee review. Rejuvenation charges, professional services versus contract services were discussed. South Gulf Cove lighting was added to the budget at the last meeting.

#### **Citizen Input on MSBU Related Items (3 Minute Limit)**

- Mr. Robinson believes the paving areas should be Ingraham to St. Paul to Appleton. He stated that Section 93 gets more attention than the other areas.
- Ms. Slater asked about the drawings for the landscape portion to the bridges. Ms. Nothdurft stated the file was too large to send. Ms. Slater asked if a copy could be brought to the Beautification meeting. Discussion continued relating to pathways and landscaping. Ms. Slater stated she wants all nine bridges to be landscaped.

#### **Advisory Committee Open Discussion**

- None

The next meeting was scheduled for Thursday, July 30 at 9:00 a.m.

The meeting adjourned at 11.23 a.m.

Submitted by:

Kelly Louttit  
Public Works Department

