

MEETING MINUTES
SOUTH GULF COVE NON-URBAN S&D ADVISORY COMMITTEE and Community Meeting
July 30, 2015 – Regular Meeting
9:00 a.m. – Building Construction Services Conference Room

Attendees: Patricia Hall, Karen Ireland, Paul Sabin, John Paine and Carmine Rossi

County: Joanne Vernon, James Layport, Tara Musselman, Judith Nothdurft, and Kelly Louttit

Guests: Sign in sheet attached

- The meeting was called to order at 9:00 a.m. A roll call of members was taken that determined a quorum was present. A previously recorded presentation by the County Attorney detailing the Sunshine Law and Robert's Rules of Order was viewed by the Committee. Mr. Paine thanked Paul Chattinger for his service, as he will not be reapplying to serve on the Committee.
- Ms. Ireland arrived at 10:00 am.

Changes to the Agenda: No changes to the agenda.

- The minutes from April 23, 2015 were unanimously approved as written and June 25, 2015 was unanimously approved as amended.

Citizen Input on Agenda Items Only (3 Minute Limit)

- Mr. Robinson expressed his frustrations that the paving process has changed and stated the information for the June 25, 2015 meeting was not available until the day of the meeting. Mr. Robison reviewed timeframe and details of a letter he sent to Mr. Quick regarding the paving project.
- Ms. Slater supports the legal decision to assess by phase. Discussion continued relating to MSBU creation and capital assessments.
- Mr. Lichtey is interested in learning more about the proposed paving project and is concerned that the other phases will pay more.

Unfinished Business:

- Proposed Paving Plan (Budget Year/Rejuvenation) – Mr. Paine reviewed the amended proposed paving map of Phase 1 and discussed the options for the future: do nothing, or move on. Discussion continued regarding materials used in past paving and crack elimination. Mr. Rossi read highlights to the Committee on Florida State Statute (Sections 197.3632 and 125.01) and legal opinion (AG90-75) from Attorney General's Office and stated he could not find any reference of a time line for receiving special benefit for assessment for projects. He also stated that the proposed paving project for SGC Phase 1 would benefit all property owners in SGC to some degree such as all residents in Phase 5 must traverse on Phase 1 roads to enter and leave SGC, the HOA Pavilion is in Phase 1, there are two major parks in Phase 1, and the new multi-use pathway will be built in Phase 1. Mr. Rossi noted that all phases could be assessed a proportionate amount for the benefits of paving Phase 1 according to AGO 90-75, but thought this approach did not make sense. Mr. Rossi believes Phase 1 should be put on hold and the entire community should be paved at one time in five years. Discussion continued regarding paving timeframes, road conditions in Phase 1, rejuvenation, herbicide, and the possibility of a two phase paving cycle. Mr. Rossi would like clarification in writing on the five year reserve limitation for saving funds as well as his comments on the above referenced State Statute sections and legal opinion. Ms. Nothdurft will follow up with legal.
- SGC ERUs – Mr. Paine discussed ERU's per mile and will be providing a revision to his spreadsheet. Discussion occurred regarding lots that have blacktop on three sides. Ms. Nothdurft asked for list of addresses for any ERU questions to forward to the MSBU Division within the Budget Department for responses.
- Road Herbicide Program – Mr. Layport stated the road herbicide project will need to be submitted to Purchasing for bids after the rainy season. The mileage will have to be recalculated due to the phase change and the approximate cost for treatment per mile is \$550.00 dollars. Mr. Paine asked if the main routes can be turned over to the County for maintenance. Ms. Vernon stated the County is in the process of reviewing gas tax roads. Discussion continued on costs, and areas of treatment. Mr. Layport will coordinate with Ms. Nothdurft on the timeframe of the project details.
- Multi-Use Recreational Path- Phase 1- Ms. Musselman stated bids are due by August 12, 2015. Approximate start date for the project will be October 2015. Discussion continued regarding path locations, temporary striping, costs, possible sodding issues, and San Domingo Bridge ROW issues.
- Future Path Plan-Phase 2: Ms. Musselman advised there is \$100,000 in the budget for Phase 2 design. Ms. Musselman will review all options for the next meeting.
- Bridge Pile Jacket status– Ms. Nothdurft provided an update from Kelly Slaughter stating the contract started on July 27, 2015 and the concrete design mix was approved. Mr. Paine asked to be notified when the work commences. Ms. Nothdurft will provide timeframes to the Committee when they become available.

- PW Maintenance/Outfalls Update-Estimate – Ms. Nothdurft stated an update will be provided by Mr. Dallenbach at the next meeting.
- Future Lighting Project- Then Committee has decided not to pursue the lighting project at this time.
- **New Business:**
 - Advisory Committee Liaison Reports - Mr. Sabin advised the ditches are wet. Mr. Paine stated the concrete bunkers on Caroline and San Domingo (previously placed to block ATVs) are in need of removal and suggested signage in lieu of the concrete. Ms. Ireland suggested having chains installed. Ms. Nothdurft will advise Mr. Dallenbach of the request.
 - 3rd Quarter Actuals FY2014/15- Ms. Nothdurft provided the financials for Committee review and discussion. Mr. Rossi thanked Mr. Paine for his hard work and accomplishments within South Gulf Cove
 - Activity Report (4/1/15-6/30/15) - Ms. Nothdurft provided the activity report for Committee review and discussion. Mr. Paine questioned bridge maintenance, debris removal, mowing inspection, and location numbers of the signs. Ms. Nothdurft will investigate. One cent Sales tax projects were discussed and Ms. Vernon suggested sending the requested sidewalk project to the Commissioners for further review.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Mr. McAniff questioned the location of the work area for the bridge pile jacketing. Mr. Paine stated underneath the bridge. Mr. McAniff suggested community notification when the project starts.
- Ms. Slater asked about the concrete bunkers and stated the concrete bunkers would be a West County Stormwater MSBU issue. Ms. Vernon will investigate. Driveway pipe failure was discussed.
- Mr. Robinson provided a list of legal questions for Ms. Nothdurft to forward to the County Attorney and Dan Quick. Mr. Robinson is requesting a detailed cost break down of Phase 1 paving project including printing and postage costs for the outreach letter and staff time.

Advisory Committee Open Discussion

- Mr. Rossi would like to know where the County rules are published regarding the 5 year limitation on saving funding in reserves for projects.
- Mr. Paine discussed the sewer and water assessment.

The next meeting is scheduled for Thursday, October 8, 2015 at 9:00 a.m. in the Building Construction Services Conference Room.

The meeting adjourned at 12:05 p.m.

Submitted by:

Kelly Louttit
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH GULF COVE STREET AND DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: THURSDAY, JULY 30, 2015 – REGULAR MEETING

MEETING TIME: 9:00 AM BUILDING CONSTRUCTION SERVICES CONFERENCE ROOM

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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