

MEETING MINUTES
SOUTH GULF COVE NON-URBAN S&D ADVISORY BOARD
April 21, 2016– Regular Meeting
10:00 a.m. – Building Construction Services Conference Room

Attendees: Paul Sabin, John Paine, Karen Ireland, Jules Feldmann, and Carmine Rossi

County: Mike Dallenbach, Tara Musselman, Judith Nothdurft, and Kelly Louttit

Guests: Sign in sheet attached

- The meeting was called to order at 10:02 a.m. A roll call of members was taken that determined a quorum was present. Mr. Paine thanked Ms. Nothdurft for her service.

Changes to the Agenda: None

- The minutes from January 28, 2016 and February 18, 2016 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- Ms. Slater stated she is pleased with the pathways, but has concerns where the pathways intersect at the bridge. Ms. Musselman stated the request will be addressed.

Unfinished Business:

- **Phase 1 Paving Plan - Map/Street Location List:** Mr. Paine distributed a map of the Phase 1 paving locations- Discussion continued regarding past paving locations included in Phase 1. Mr. Rossi motioned for Melpot Circle, Seafoam Circle, and Clyde Circle be included in Phase 1 paving; Mr. Rossi withdrew his motion. Mr. Sabin would like Phase 1 to end at Zephyr Waterway and everything north of Zephyr Waterway be included in Phase 2. Mr. Rossi asked: 1. Who paid for the streets to be paved in Phase 1? 2. Did Charlotte County provide any money from the general fund for paving in Phase 1? 3. Did any of lots sold in Phase 2, 3, 4, 5 pay for paving in Phase 1? 4. Did General Development Corp. (GDC) put the streets in Phase 1 and when people purchased the lots from GDC did they pay for paving in Phase 1?
- **Phase 1 Project (estimated completion date/budget):** Ms. Musselman advised sod will be installed next week. A change order has been submitted to add a handrail on top of the guardrail. Ms. Musselman said approximately \$680,000 has been paid out for Phase 1 pathways. Ms. Musselman will email the final numbers to the Advisory Board. Discussion continued regarding trees at the Keystone Bridge and a clear zone issues due to a fiber optic line and water main. Ms. Musselman stated the Advisory Board could choose to curb the bridge approach or remove the trees. The Advisory Board approved a field adjustment to be done for the partial curbing. Mr. Paine stated a royal palm planted by the Cove Connector is missing. Ms. Musselman stated it has been relocated to St. Paul according to plans due to a conflict with an existing pipe.
- **Phase 1 Pathway-Status of street lighting options:** Ms. Musselman will investigate costs for pathway light bollards. Mr. Paine will be the contact person.
- **Phase 2 Pathway-Designer selection status:** Southwest Engineering will be the contractor.
- **Conduct Engineering Analysis of Pathway for Presidents Waterway Bridge on Ingraham:** Mr. Paine stated there are numerous utility conflicts. Ms. Nothdurft provided a cost estimate proposal from Mr. Koons for Advisory Board review and discussion. The Advisory Board requested Ms. Musselman to contact the design engineer for the Phase 2 Pathway for an estimate to review the bridge for future sidewalk expansion to determine the proper side to locate the pathway. Ms. Musselman cautioned that this may be an unrealistic task as it is not possible to project what rules will be in the future.
- **Phase 3 Pathway location/budget:** Mr. Paine suggested Ingraham/ St Paul to Linear Park for possible location for Phase 3. Mr. Rossi would like Keystone Blvd included in Phase 3.
- **Outfall upgrading status:** Mr. Dallenbach stated there are no updates at this time and priority will be the areas without seawalls.
- **Road Herbicide Program Status:** Ms. Nothdurft stated the first application was applied by Lake Doctors Inc. last week on the 10.1 miles previously identified by Advisory Board. Costs were discussed. Mr. Paine would like Mr. Layport attend the next meeting.
- **Present vacant lot ERU assessments for Safety Mowing/Power Shearing:** Mr. Paine stated residents who own vacant lots have to pay an additional \$2.64 and would like for vacant lot owners to be charged for vegetation removal. Mr. Paine believes if a resident has an improved vacant lot, they should be exempt from the additional assessment. Ms. Musselman will investigate the matter.

- Mulching Status (rather than power shearing) - Mr. Paine advised the contractor is not properly removing the debris. Mr. Dallenbach stated the debris is mulched on-site. Mr. Dallenbach will review the area and provide mulching locations to the Advisory Board. Ms. Ireland stated Australian Pines in the vicinity of N north of Ingram and Arid Circle or Migue Circle are causing a line of sight issue. Mr. Dallenbach will review the location.
- Schedule Pressure Cleaning bridge parapets: Mr. Paine stated the pressure cleaning will take place after the pathways are complete. Ms. Nothdurft advised Maintenance & Operations staff is still researching how this work will be done. Mr. Paine stated the Staunton Bridge needs to be repainted and would like that included in the future pressure cleaning contract.

New Business:

- Location of Charlotte County Paving projects for review: Ms. Nothdurft distributed a packet of the 2016 paving program locations. Ms. Musselman will let the Advisory Board know when the paving schedule is available.
- Mowing requirements for Pathway maintenance/estimated costs: Ms. Lisby stated specialty mowing will be included in FY17 budget for South Gulf Cove Streets and Drainage. Mr. Paine believes funding should come from South Gulf Cove Beautification MSBU. Ms. Musselman will add specialty mowing to the SGC Beautification agenda.
- Financial History/3 Month FY 2015/16: Ms. Nothdurft provided the financial history report for Advisory Board review and discussion.
- Activity Report (1/1/16-3/31/16) - Ms. Nothdurft provided the activity report for Advisory Board review and discussion.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Ms. Curtis asked for a map of the Phase 2 pathways and Phase 3 paving locations. Mr. Paine will email the information on the pathways. Discussion continued regarding funding and criteria of gas tax roads.
- Bob Acker asked if mileage markers could be added to the existing pathways and discussed illegal dumping.
- Mr. Watson discussed funding for paving phases.
- Ms. Slater asked if the 2.7 miles of specialty mowing for the Phase 1 pathway will reduce the cost of the safety mowing. Discussion continued regarding ROW permits for installation of trees.
- Ms. Harrison is concerned about tall trees near the power lines and bridges.

Advisory Committee Open Discussion:

Mr. Sabin asked about a timeframe for final determination on the gas tax roads. Ms. Musselman stated criteria is still being reviewed.

Mr. Rossi questioned the timeframe for gas tax roads.

The next regular scheduled meetings are on Thursday, July 21, 2016 and October 20, 2016 in the Building Construction Services Conference Room at 10:00 am.

The meeting adjourned at 12:00 p.m.

Submitted by:

Kelly Louttit

Public Works Department

**CHARLOTTE COUNTY
SOUTH GULF COVE STREET AND DRAINAGE ADVISORY BOARD
ATTENDANCE ROSTER**

MEETING DATE: THURSDAY, APRIL 21, 2016 – REGULAR MEETING

MEETING TIME: 10:00 AM – BUILDING CONSTRUCTION SERVICES

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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