

**MEETING MINUTES**  
**SOUTH GULF COVE WATERWAY BENEFIT UNIT ADVISORY COMMITTEE**  
**January 7, 2015 – Regular Meeting**  
**9:00 a.m. – San Casa Conference Room**

**Attendees:** Ron Bick, Clarence Brosmer, Joe Giraldi, and Tom Ireland

**Absent:** Ralph Young (excused), Richard Redican (excused)

**County Staff:** Mike Dallenbach, Karly Greene, Francine Lisby, Matt Logan, and Judith Nothdurft

**Guests:** Sign-in sheet attached

The meeting was called to order at 9:01 a.m. A roll call of members established a quorum was present.

The meeting minutes from October 1, 2014 were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit):**

- Ms. Slater commented on partnering between MSBUs, expressed her preference for partnership between South Gulf Cove (SGC) Waterway and Beautification, and requested to continue discussion of SGC Beautification waterfront project proposals at the appropriate time.

**Election of Chair and Vice:**

- Mr. Brosmer nominated Mr. Ireland for Chair, there were no other nominations and Mr. Ireland accepted the nomination which passed unanimously. The Vice Chair nomination was tabled to the next meeting.

**Unfinished Business:**

- Access Channel Maintenance Dredging – Mr. Logan indicated the National Marine Fisheries consultation for the dredging and turning basin has not yet been completed, affirmed all work would be done together, noted the permit should be received within the next 6 months, and provided detail related to the bid process and timeline.
- Remaining Lock Repairs – Status – Mr. Dallenbach spoke to the lock repairs, indicated an RFP is being prepared, confirmed a copy would be provided to the Committee once completed, affirmed repairs are attempting to be outsourced, stated minor issues may be able to be addressed by M&O, and asked that details be sent to Ms. Nothdurft. Discussion occurred related to strips being knocked off, future maintenance, and the related contract timeline.
- Cleaning Marine Life from Lock Gates & Seals – There was discussion regarding the contract encompassing the cleaning of barnacles and the gates being inspected for corrosion. Mr. Dallenbach stated his belief that all would be included within the same RFP and provided specifics of the contract. After additional discussion the Committee agreed that all seals should be replaced at the same time.
- Aquatic Weed Control – Discussion occurred regarding the possibility of notifying the community when and where aquatic weed spraying occurs, an inquiry if the dead vegetation could and/or would be removed, aquatic weed control complaints for chara from citizens residing on the Staunton Waterway, and question posed related to any ill effects of RoundUp Custom being used by citizens to maintain 25 feet out from their seawalls. Mr. Dallenbach noted debris could be removed with a backhoe if the material could be reached from the edge of the bank and confirmed that matter would be reviewed. Ms. Nothdurft conveyed from Mr. Hunter that chara treatments continue on an as-needed basis, stated the crew would be in the SGC area that day. Mr. Logan advised he would discuss concerns of the 25 foot chemical treatments with Mr. Mopps.
- New Lock Signs & Recording Updates – Ms. Nothdurft provided an estimate from EHM in the amount of \$3,954.00 to update the lock voice message, explained related detail, indicated the Contract Specialist had additional suggestions including the ability to check with the manufacturer and to speak with Mobile One, and affirmed she would contact Mobile One and provide the Committee an update.

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Discussion occurred related to programming, the location of EHM, and local approved vendors. Ms. Nothdurft conveyed the suggested revisions for the lock signage were provided to the Signing and Marking Department, provided an example of the proposed signs, explained the process of placing the signs, affirmed that the Signing and Marking Department could investigate how the signs would be installed, and noted the emergency lock control instruction located on the inside of the control switch box were illegible. Discussion ensued related to the need for larger font and sign size, numbering proposed steps opposed to using bullets, separation of steps, location of manual control instructions, type of materials used for the signs, the 20 second timeout crack mode of the gates, and a notation that the hydraulic pump continues to run once in crack mode. Ms. Nothdurft indicated she would follow up with Mr. Slade regarding the possible hydraulic pump issue. Mr. Brosmer motioned to approve the signs, seconded by Mr. Bick. Discussion continued related to temporary sign installation due to citizen confusion, suggestions for instruction wording, and sign preparation. Ms. Nothdurft stated she would request the anticipated installation date of the Signing and Marking department to provide to the Committee. The motion passed unanimously.

- Marine Sign / Marker Requests – Ms. Nothdurft relayed an update from the Signing & Marking Div. indicating the contractor replaced #2 & #4 channel markers and noted there was one slow speed sign that needed replacement. Mr. Ireland noted he heard that the light on the marker at the SGC Lock entrance was not working. Ms. Nothdurft will follow up.
- Future Projects for 2-Year Budget FY 2016 & FY 2017 – Ms. Lisby provided detail of the budget including CIP Projects of Dredging and the Parallel Lock. Mr. Logan advised of past discussions with Florida Department of Environmental Protection regarding the southern lock and feasibility study, stated his belief there is not a permit for a potential parallel lock, and affirmed he would follow up. Ms. Lisby conveyed there is \$150,000 for design of the Parallel Lock in the FY 2016 Budget and that there is an additional \$150,000 for design and \$1,500,000 for the construction of the Parallel Lock pushed to FY 2018 in the CIP, due to lack of funds in FY 2017. Ms. Lisby also stated there was \$50,000.00 for Aquatic Weed in FY 2015 and confirmed she would add \$50,000 for Aquatic Weed in FY 2016 and FY 2017, as requested by the Committee.

Mr. Ireland noted complaints received regarding the inability to locate signs at night for the Staunton, Santa Cruz and Zephyr Waterway entrances to the SGC channel, and requested solar power lights be installed in FY 2015, if possible and add line items to FY 2016 and 2017 for similar requests. There are currently Slow Wake signs at these entrance locations where the lights could be installed. Mr. Dallenbach affirmed the Signing and Marking Div. would review the installation of solar lights at the suggested locations and noted the cost of each solar powered light would be \$1200.00. Mr. Logan advised the WCIND helps fund markers, although not within SGC because the waterways are not marked for navigation. Mr. Bick suggested the lights flash at specific intervals. Mr. Bick also motioned to acquire and install the solar lights at a cost not-to-exceed \$4,000.00, seconded by Mr. Brosmer and passed unanimously.

Mr. Bick questioned dredging within the lock area. Mr. Logan stated a bathymetric survey could be done for the area and will be further reviewed for the FY 2016 & FY 2017 Budgets, confirmed problem areas would be identified, and he would provide an update. Discussion ensued regarding dredging.

### New Business:

- SGC Beautification Waterfront Project Proposals – Ms. Nothdurft provided a copy of the email correspondence sent by Ms. Slater with two attached proposals. Ms. Slater noted her attempts for SGC equitable funding through the West County Stormwater Utility (WCSU), and aquatic weed control is funded through the WCSU. Discussion occurred related to WCSU funding \$10,000.00 for lock maintenance, the Interceptor Lagoon, cattails, water lettuce, and other agency involvement. Ms. Nothdurft

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Indicated she spoke with Engineering regarding WCSU funding cattail removal along Linear Park and the cattails are not impacting stormwater. The Committee indicated cattails in the Linear Park area are not encroaching on the navigable waterway. Ms. Slater stated the Committee received survey results related to better use of waterfront park areas, explained issues faced with mangrove trimming, spoke to past clearing conducted along Linear Park, detailed the Linear Park boardwalk proposal, requested that the Committees work together to form a solution for water access at Linear Park, and stated her understanding of the SGC Waterway Ordinance. Discussion occurred regarding the boardwalk over the water, cattail removal, that the request was outside of Committee purview, that piers would not be allowed within the Interceptor Waterway, and the process for changing the Committee's Ordinance. Ms. Slater detailed the second proposal for the Learning Garden, explained estimates received, asked that the Committee consider a canoe / kayak launch and a "T" fishing pier in the Learning Garden, affirmed her understanding that the request does not fall under the Committee Ordinance, and commented on MSBU partnering. Ms. Nothdurft indicated a motion would be needed and stated past discussions with the Assistant County Attorney advised her that MSBUs are set up based upon specific criteria. Discussion occurred related to the reasons for requesting the proposals, suggestions for the Beautification Committee to raise their rate to accomplish projects, proposed additional parking at the Learning Garden. Mr. Ireland motioned to look into the legality standpoint of the SGC Waterway Ordinance limitations and for the County Attorney's Office to be requested to provide an update to the Committee, seconded by Mr. Giraldi and was carried with 3 members in favor and 1 member abstaining

- Year End Financials FY 2013/14 – The item was tabled until all Committee members were present for discussion. Ms. Nothdurft affirmed she would request comments from Mr. Redican regarding the financial report.
- Activity Report 10/1/14 – 12/31/14 – Ms. Nothdurft provided the activity report for Committee review.

**Open Discussion:**

- Mr. Brosmer and Mr. Giraldi of the Committee have chosen not to re-apply and were thanked for their service to the community.
- Mr. Ireland requested that an Advisory Committee Appointment Application be emailed to him.
- There was discussion of the ability to print documents in a larger font. Ms. Nothdurft confirmed she would review the printing format.

**Citizen Input on MSBU Related Items (3 Minute Limit):**

- Ms. Slater commented that the West County Stormwater Utility Unit Advisory Committee is in need of volunteers.

The next regular meeting was scheduled for Wednesday March 25<sup>th</sup> at 9:30 a.m. in the Building Construction Services Conference Room.

The meeting was adjourned at 11:22 a.m.

Submitted by:



Karly Greene  
Public Works Department

