

MEETING MINUTES
SOUTH GULF COVE WATERWAY BENEFIT UNIT ADVISORY BOARD
February 17, 2016 – Regular Meeting
10:00 a.m. – Building Construction Services Conference Room

Attendees: Joe Huerta, Gerald Bassett, David Gervais, Richard Redican, and Tom Ireland

County: Mike Dallenbach, Kelly Louttit, Matt Logan and Judith Nothdurft

Guests: Sign-in sheet attached

The meeting was called to order at 10:00 a.m. A roll call determined a quorum was present. Membership status was reviewed.

Changes to the Agenda: None

- The meeting minutes from November 18, 2015 were unanimously approved as written.
- Election of Chair: Mr. Redican nominated Mr. Ireland for Chair; seconded by Mr. Bassett and Mr. Ireland accepted the position.
- Election of Vice: Mr. Ireland nominated Mr. Bassett; seconded by Mr. Redican and Mr. Bassett accepted the position.

Citizen Input on Agenda Items Only (3 Minute Limit): None

Unfinished Business:

- Access Channel Maintenance Dredging - Mr. Logan stated the project is complete. The Advisory Board is pleased with the outcome.
- Parallel Lock- Mr. Logan stated the negotiations with DMK were terminated due to costs. Discussion continued regarding a new Request for Proposals to solicit new contractors for engineering design and permitting. Mr. Logan will research options for the next meeting.
- Lock Instruction Recording Update-EHM - Mr. Dallenbach stated EHM tried to load the new instruction recording at the lock, but found the computer screen at the lock was inoperable. Mr. Dallenbach advised a new computer screen was ordered and the recording will be loaded once the product is received.
- Remaining Lock Repairs RFQ - Ms. Nothdurft conveyed the Request for Quotes is in Purchasing and appropriate costs will be paid for by the West Charlotte Stormwater MSBU and SGC Waterway MSBU. Ms. Nothdurft will email the Advisory Board with updates.
- Blind Curve Signs for waterways: Ms. Nothdurft conveyed that Mr. Ouimet submitted all permit applications for the blind curve signs. He also stated the upside down sign in the lagoon will be fixed this week. Mr. Ireland requested a follow up on the installation of a signs at the boat ramp located at Village Holiday Lakes and the County boat ramp on Appleton. Mr. Ireland will investigate and convey his findings to Ms. Nothdurft.
- Aquatic Weed Control Update – Ms. Nothdurft will email any updates to the Advisory Board. Mr. Ireland stated Chara is present on the Staunton Waterway at Aribé Circle. Ms. Nothdurft will follow-up.
- Cameras at the lock - Ms. Dallenbach stated no cameras will be installed at the lock and nothing further will be submitted in writing from the County Attorney or Administration. Discussion continued regarding installation of cameras on public property.
- Funding for Cattail removal in Interceptor Lagoon: Mr. Ireland motioned to revise the South Gulf Cove Waterway Ordinance to amend the Purpose section regarding the removal of the cattails from the Interceptor Lagoon to include the intent, which is to maintain navigable waters; seconded by Mr. Redican and the motion passed unanimously. Mr. Ireland motioned to amend his original motion to include removal all aquatic growth that encroaches on navigable waterways in South Gulf Cove; seconded by Mr. Redican and the motion passed unanimously.
- Water Quality Monitoring Budgeting: Mr. Redican requested to review results quarterly. Ms. Nothdurft will check to see if this is possible.

New Business:

- 12 Month Actual FY2014/15 & 3 Month Actual FY 2015/16 - Ms. Nothdurft distributed financial reports for Advisory Board review and discussion.
- Activity Report 10/1/15-1/31/16 - Ms. Nothdurft distributed reports for Advisory Board review and discussion.
- Sunshine Law/ Robert's Rules of Order Presentation - The Advisory Board viewed a previously recorded presentation on the Sunshine Law/Robert's Rules of Order.

Citizen Input on MSBU Related Items (3 Minute Limit): None

Advisory Board Open Discussion

- None
- The next regular meeting was scheduled for Thursday, May 19, 2016 at 10:00 a.m. in the Building Construction Services Conference Room.

The meeting was adjourned at 11:05 a.m.

Submitted by:

Kelly Louttit

Public Works Department

