

MEETING MINUTES
JOINT WEST CHARLOTTE STORMWATER UTILITY ADVISORY COMMITTEE and
ALL COMPRISED UNITS
October 15, 2014 – Regular Meeting
10:00 a.m. – Administration Building - B106 Conference Room

- Attendees:** Henry Killion, Glynn Perkins, Stanley Plizga, and Scott Schermerhorn
- Absent:** Laren Armstrong (unexcused), Lawrence Harrod (unexcused), and Scott Schermerhorn (excused)
- County:** Mike Dallenbach, John Elias, Dan Gallagher, Francine Lisby, Judith Nothdurft, Linda Rohmer-Free, Marty Simone, Joanne Vernon, and Sandy Wright
- Guests:** Sign-in sheet attached

The meeting was called to order at 10:04 a.m. A roll call was taken. A quorum was present.

Introduction of Comprised Unit Members:

John Gammel-Englewood East S&D, Pat Samuels-Grove City S&D, Arthur Hanson-Placida S&D, John Peszko-Rotonda West S&D, Carol McGuire and Karen Price-South Gulf Cove Beautification, Jack Paine and Karen Ireland-South Gulf Cove S&D, Tom Ireland-South Gulf Cove Waterway.

County staff introductions

Citizen Input on Agenda Items Only (3 Minute Limit)

- Mr. Peszko – Asked to add Charlotte County Utilities (CCU) interference with projects to the agenda.

Role of the Stormwater Unit

- Ms. Vernon explained the role of the Stormwater MSBUs. The purpose statement from the ordinance was read. West County Primary Ditch Maps were available for members.
- Mr. Killion discussed the maps and explained that the assessment rate is determined by the total size of the property.
- Commissioner Truex commented on and inquired about the interaction between the Units, the installation of seawalls, the Stock Development proposed water quality project, the impact of further development on water quality, and future long term plans for the West Charlotte Stormwater Unit.
- The installation of seawalls was discussed. Some residents would like to continue to install seawalls. Future development will have an effect on stormwater. Mr. Paine stated none of the MSBUs are directly involved with sea walls. There are a number of residents that want to install them but have been told by Florida Department of Environmental Protection (FDEP) that they can't. Ms. Vernon will contact FDEP for an update.
- Mr. Killion asked for input from each unit to enable West Charlotte Stormwater Unit to help with projects.
- Mr. Peszko discussed the drainage project that was done in Rotonda West as a result of the last Joint Meeting. Three target problem areas were able to be eliminated. This was accomplished with the funding help they received from the Stormwater Unit.
- Mr. Perkins discussed the Weiler Engineering Presentation on the Stock Development proposal that was made to the unit at the last meeting to address water quality issues.

Current Major Projects

- Newgate Canal – Ms. Vernon reported that the project budget is \$600,000 and is getting ready to go out for bid. The pre-bid meeting is scheduled for 10/24/14 and the bid opening is scheduled for 11/12/14. The project will go before the Board of County Commissioners (BCC) for approval at the first BCC meeting in December.
- Oyster Creek – Ms. Vernon reported that the paperwork has been sent up to the Purchasing Department and should go out on the streets shortly.
- East Branch of Coral Creek Restoration Project - Was completed by SWFWMD. Charlotte County was involved due to a permit condition requirement and the West Charlotte Stormwater Unit provided \$75,000 in funding. A dedication of Phase I is scheduled for next week.
- There was discussion regarding people fishing on the Rotonda weir and what could be done about it. There are trespassing signs up; violators should be reported to the sheriff's office.

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Projects in Co-Ordination with other MSBUs:

- a. South Gulf Cove Lock Maintenance - Originally all the costs were handled by the Waterway MSBU. West Charlotte Stormwater Unit has partnered with the South Gulf Cove Waterway Unit to fund the portion of lock maintenance related to the Lock being a stormwater control structure. Mr. Elias reported that they are working on a bid to make all the necessary repairs to the locks; and then after the initial repairs are complete, maintenance will likely be outsourced.
 - b. Grass Carp – South Gulf Cove & Rotonda West MSBUs – The carp have been installed in an attempt to keep the Hydrilla under control. Mr. Ireland stated that South Gulf Cove Waterway Unit will not be installing any more grass carp and stated that Mr. Hunter's crew has done a good job at maintaining the weed growth.
 - c. Water Sampling in South Gulf Cove – West Charlotte Stormwater Unit has taken on the water sampling costs in South Gulf Cove. Ms. Vernon stated that a scope for a trend analysis presentation is being created and once completed will be presented at a future West Charlotte Stormwater Unit meeting.
 - d. Drainage Pipe under Boundary Blvd. - Mr. Peszko commented on the good job done by the contractor.
 - e. Swale Drainage – Costs were shared with the Rotonda West MSBU. Mr. Peszko stated that Rotonda West took about 8 years to get the drainage problems solved in the Long Meadow section of Rotonda. Last year's joint meeting resulted in approximately 1800 feet of drainage pipe being installed. Mr. Peszko commented on the excellent job done by County staff. The project was a perfect example of working together to fix the problems; however problems that are caused by the golf course will not be funded by the MSBU because it is not county property. Mr. Elias stated the County is trying to develop a plan where they can access areas to fix drainage problems. Mr. Peszko has a list of 6 locations where problems exist and has agreed to work through each one individually. Mr. Gallagher explained the County taking over the easement areas around the golf course and then giving them back and stated that issues like this are very fact sensitive.
- Fiscal Services – Ms. Rohmer-Free explained cost sharing documentation between the units. She explained there are two types of charges. One type is through a simple Purchase Order; for example the purchase of grass carp, which would show on the financial reports. The second type of charge is for an asset. The charges are made to the MSBU that owns the asset; for example the pipe lining on Boundary Blvd., which are documented through Journal Entries, but do not appear on the financial reports. Ms. Free asked that the committees think about future projects so they can get included in the next 2-year budget cycle.
 - Engineering – Improve communications for specification & plan review. All project information is on the County website. Mr. Killion suggested any unit having projects, should work closely with Engineering to make sure the Committee's desires are stated in the documents when the project goes out to bid. Ms. Vernon stated Engineering is trying to do a much better job of communicating than in the past because they now know what information is desired by the Committee.
 - Purchasing – Notification to the Committee for bids, selection of contractors, and one bid contracts. Mr. Killion requested the Committee be notified when pre-bid meetings are being held. Ms. Vernon and Mr. Elias will ask their project managers to send that information to the Committees.
 - There was discussion regarding projects being put out to bid and only receiving one bidder. County staff has worked diligently to try to get more bids for projects.
 - What to do with MSBUs without Advisory Committees – There are 5 MSBUs without committees within the Stormwater Unit. Mr. Killion wants to know what to do about them; stating it is hard to work with areas when they don't know who to contact. Mr. Elias stated there is a plan for M&O to identify the work needed in lieu of an active committee providing the information.

Citizen Input on MSBU Related Items Only (3 Minute Limit)

- Mr. Peszko expressed concern over the interference of CCU on the Rotonda West Blvd. Sidewalk Project. The project was on hold while waiting for CCU to complete their design plans. Ms. Vernon stated this project was out on the street and there was a pre-bid meeting. She will follow up for on the status.

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- Mr. Gammel discussed Pepper trees and asked if there is a program in Charlotte County to get rid of them. Mr. Truex stated there is no plan in place at this time; however this may be a topic of discussion in the future. There have been some POAs that have tried to address the issue within their communities.
- Ms. Price stated she has been attending West Charlotte Stormwater meetings and asked if there is a way to identify items such as the Newgate Canal on the maps instead of being just a numbered ditch. Ms. Vernon will follow up.
- Ms. Price discussed the joint meeting in 2013 the subject of a long range master plan was discussed; and asked if it is being worked on. Mr. Killion stated that it is not being worked on at this time.
- Ms. Samuels asked about the Oyster Creek Project – Ms. Vernon stated that hand removal of exotic vegetation only is performed.

The meeting was adjourned at 11:26 a.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
WEST CHARLOTTE STORMWATER UTILITY UNIT ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Wednesday, October 15, 2014

MEETING TIME: 2:00 P.M. – Murdock Administration Bldg. B106 Conf. Rm.

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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