



**CHARLOTTE COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT**

***Request for
Administrative Excavation Permit Amendment**

***An administrative permit amendment is any change to the excavation application that does not change a specific permit condition. Although a permit holder's name is listed on the permit, this form may also be used to change that information.**

Office Use Only

Date Received: _____

Review Fee Receipt #: _____

1. Fee Amount: \$500, checks made out to Charlotte County Board of County Commissioners (CCBCC)

2. What Group is your excavation?

_____ Group I _____ Group III
_____ Group II _____ Group IV

3. Project Name: _____

4. Excavation Permit Number: _____

5. Name of Applicant: _____

Home/Office Phone () _____ Cell Phone () _____

Fax # _____

E-mail address _____

Address _____

City _____

State _____

Zip _____

6. I am the (check all those which apply):

_____ Local Agent

_____ Owner of Record

_____ Land Surveyor

_____ Engineer

- Attorney
- Contractor/Operator
- Original/Existing Permit Holder
- New Permit Holder

7. Describe Amendment Request:

8. Submit any updated documentation (reports, plans, etc.) that need to be changed as a result of this amendment, including, as applicable, amended State and Federal Permits and a new reclamation bond.

Permit Holder Transfer Form

Name of Prior Permit Holder: _____	
Home/Office Phone () _____	Cell Phone () _____
Fax # _____	e-mail _____
I agree to the transfer of the permit to _____ Name of new permit holder	
_____ Signature of Prior Permit Holder	
STATE OF _____, COUNTY OF _____	
The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____ who is personally known to me or has/have produced _____ as identification and who did/did not take an oath.	
_____ Notary Public Signature	_____ Notary Printed Signature
_____ Title	_____ Commission Code

Name of New Permit Holder: _____	
Home/Office Phone () _____	Cell Phone () _____
Fax # _____	e-mail _____
Address _____	City _____
St _____	Zip _____
I, the undersigned, understand that I shall be responsible for operating the excavation in accordance with the information and plans within the application material provided by the prior permit holder and for complying with the terms of the permit and all other applicable regulations.	
_____ Signature of New Permit Holder	
STATE OF _____, COUNTY OF _____	
The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____ who is personally known to me or has/have produced _____ as identification and who did/did not take an oath.	
_____ Notary Public Signature	_____ Notary Printed Signature
_____ Title	_____ Commission Code

SWORN STATEMENT

I, the undersigned, being first duly sworn, depose and say that I am the empowered to submit this Amendment and that I have supplied all updated information required to accurately amend the cited excavation permit. I further agree to comply with all stipulations and conditions that might be required by Charlotte County for approval of the Amendment.

STATE OF _____, COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ who is personally known to me or has/have produced _____ as identification and who did/did not take an oath.

Notary Public Signature	Signature of Applicant
Notary Printed Signature	Printed Signature of Applicant
Title	Address
Commission Code	City, State, Zip
	Telephone Number