



# AUTHORIZED AGENT AFFIDAVIT

18400 Murdock Circle  
Port Charlotte, FL 33948

I \_\_\_\_\_ hereby grant authorization to \_\_\_\_\_  
(Contractor) (Authorized Agent)  
to act in my behalf with the Charlotte County Building Division while conducting activities related to obtaining permits. These activities specifically include signing all documents requiring signature of "contractor".

\_\_\_\_\_ is to be considered an agent of my business and  
(Authorized Agent)  
therefore the signature of said agent is binding and causes me to assume all responsibilities connected to or associated with the signature as they may relate to my contracting business.

I \_\_\_\_\_, relieve the Charlotte County Building Division of,  
(Contractor)  
and agree to hold the Charlotte County Building Division harmless from, any and all responsibility, claims or other actions arising from or related to the Division's acceptance of the above agent's signature for permit-related activities. I further understand that it is my sole responsibility to grant and terminate any such authorization and to ensure that the Division receives timely notice of any such grant or termination.

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
State Certification or Registration Number

\_\_\_\_\_  
County Certification Number (if applicable)

**\*\*PLEASE NOTE: BOTH SIGNATURES MUST BE NOTARIZED\*\***

**Notary for Contractor's Signature:**

**Notary for Agent's Signature:**

State of \_\_\_\_\_ County of \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing was acknowledged before me this \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_  
\_\_\_\_\_, who is personally known  
to me, or who produced \_\_\_\_\_ as  
identification.

The foregoing was acknowledged before me this \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_  
\_\_\_\_\_ who is personally known to me, or  
who produced \_\_\_\_\_ as  
identification.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Print, Type, or Stamp Name of Notary

\_\_\_\_\_  
Print, Type, or Stamp Name of Notary

***\*\*The Division, at its discretion, may require a contractor or license-holder to personally apply for or obtain a building permit notwithstanding any authorization allowing another person to apply for or obtain any permit on behalf of a contractor, qualifier, or license-holder.***