

## HOW DO I SUBMIT A COMPLAINT?

There are several ways to submit a request for a certified code officer to validate a potential code violation.

### ONLINE

To report a code violation quickly and anonymously visit our website [www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov) and use the "I want to" list to Report a Code Violation.

Your complaint will be handled efficiently by a certified code compliance officer. Please allow 3-5 days for our officer to assess the complaint.



### PHONE

You may call 941.743.1201 to speak to a customer service representative who will submit an inspection request to the code compliance division who will then assign it to a certified code compliance officer.

### EMAIL

You may also send an email with the address or location and details of the violation to [bcsc@charlottefl.com](mailto:bcsc@charlottefl.com). Your email will be forwarded to the code compliance division who will assign it to a certified code compliance officer.



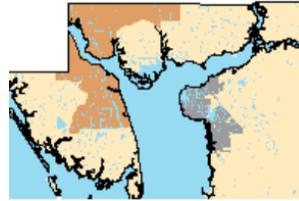
***County email is subject to the open records law so your complaint would not necessarily remain anonymous.***



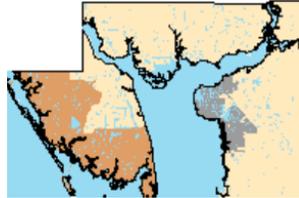
Construction Services, Code Enforcement & Zoning  
18400 Murdock Circle  
Port Charlotte, FL 33948  
Phone: 941.743.1201

*Distributed by Charlotte County Government*

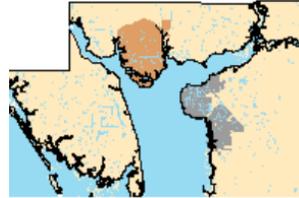
**Code Area 1**



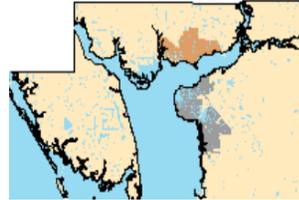
**Code Area 2**



**Code Area 3**



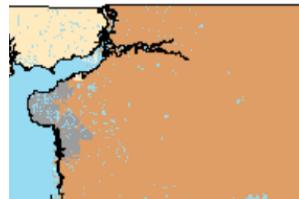
**Code Area 4**



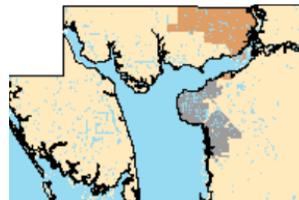
**Code Area 5**



**Code Area 6**



**Code Area 7**



Areas subject to change without notice



## CHARLOTTE COUNTY COMMUNITY DEVELOPMENT

### CODE ENFORCEMENT

*Partnering with Our Community to Build and Maintain a Safer Charlotte County*



The Code Compliance Team is charged with maintaining the safety, health, welfare and livability of neighborhoods through the compliance of state and local laws and codes.

The Code Compliance Team's goal is to gain voluntary compliance through education and assistance. If voluntary compliance cannot be achieved, the division has the ability to issue citations and present violations to the Code Enforcement Board (CEB) which can result in fines and property liens.

## HOW DO I KNOW IF I HAVE A VIOLATION ON MY PROPERTY?

Generally code complaints will be visible like tall grass, junk like conditions, abandoned vehicles, and unpermitted work. But if there is a question, the Charlotte County Zoning Regulations can be reviewed for clarification.

### TALL GRASS VIOLATIONS

Many people file high grass complaints based on how they keep their lawns. While a meticulously cared for lawn is beautiful and appreciated by the community,

**County code only addresses grass exceeding twelve (12) inches in height AND covering more than 50% of the mowable area.**

Code Officers can enforce the code, **not** a comparison to a neighbors yard.

**If the grass isn't longer than the width of this brochure, there is no violation present.**



### JUNK-LIKE CONDITIONS

Sometimes things get in the way, but keeping our community free of junk-like conditions is a priority for public safety and as a requirement of the Zoning Regulations. Examples of junk-like condition include:

- Trash in the yard
- Unusable structures
- Piled yard waste
- Damaged equipment
- Construction equipment

**Be a Good Neighbor and Create a Community of Support & Respect**

## ABANDONED VEHICLE VIOLATION

Abandoned vehicles are not just an eye sore, they are illegal. In order to keep our neighborhoods clean and free of leaking toxins and to avoid blighted communities, they must be removed.



Per Charlotte County Code, vehicles (or trailers) that are not licensed and appear to be inoperable **and** outside of a garage or carport for more than 10 days must be removed.

**EXCEPTION: A single unlicensed vehicle that appears to be operable parked in the driveway of a residence is not a violation.**

**At present, there are no regulations regarding the number of licensed motor vehicles on a residential lot.**

### UNPERMITTED STRUCTURES

County permits are not only important for public safety, but to save our citizens money. Every day citizen are taken advantage of by unlicensed contractors that do not obtain proper permits.

Common permits you might not think are required:

- Sheds
- Clearing Brush or Trees
- New Roof and Reroofing
- Windows
- Doors
- Water Heater

**WHY IS THIS IMPORTANT TO ME?**  
When a property is sold, permits are reviewed for additions and unpermitted additions will be flagged as an issue and could hinder the sale.

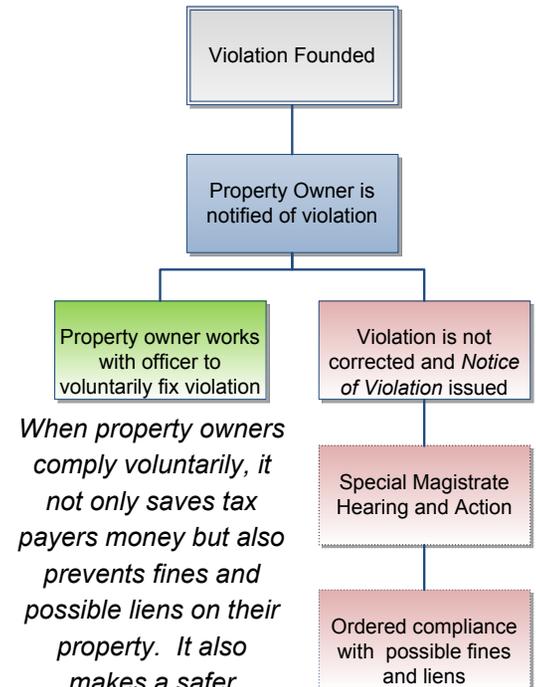


## I RECEIVED A CODE COMPLIANCE REQUEST, WHAT DO I DO NOW?



When the complaint or warning letter is received, a certified code compliance officer will be assigned to investigate the report.

If there is no violation, the complaint is cleared. If a violation is confirmed, the Code Compliance Process is started. Ultimately ending with a code enforcement board decision.



*When property owners comply voluntarily, it not only saves tax payers money but also prevents fines and possible liens on their property. It also makes a safer environment for neighbors and communities.*

