



Charlotte County Government

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www.CharlotteCountyFL.gov

How to Find an Elevation Certificate Using the Floodplain Management App

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1. Visit www.CharlotteCountyFL.gov and click [Permitting & Licensing](#) under "Popular Links" in the left column.
2. Click [Elevation Certificates](#) under "Building Construction" in the left column.
3. Scroll down the middle column and click "Search for an Elevation Certificate by Address." The [Charlotte County Interactive Map App Gallery](#) will appear.
4. Click the [Floodplain Management App](#).
5. Click the "Close" button to accept the Disclaimer Statement. You are now at the county's GIS System.
6. Enter the address in the search field in the upper left and click the search icon. A "Search result" window will appear with the address displayed.
7. Click the "Zoom to" tool in the window.
8. Move your cursor/pointer out of the "Search result" window and slowly scroll out to see if the letter "E" in a blue circle pointing to the property appears. If an "E" points to the property, then an Elevation Certificate is on file.
9. Click the "E" and an "Elevation Certificate" window will appear. Click the blue underlined "Elevation Certificate" link near the bottom of the window. Print or save a PDF copy of the certificate.

DJ: How-to-Find-an-Elevation-Certificate-Floodplain-Mgt-App

COMMUNITY DEVELOPMENT DEPARTMENT

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