



Charlotte County Government

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www.CharlotteCountyFL.com

LIEN RESEARCH FOR CODE ENFORCEMENT

There is a fee of \$35.00 per parcel ID for this Lien Research. You can pay this by mailing a check or paying online with a credit card. For this fee, we will provide all open or expired permits; open building or zoning code violations and payoffs for all liens related to code violations. **This is for Code Enforcement Liens Only.** The turnaround time for the lien research will be approximately 7 to 10 days. There is no need to search vacant property with our department.

If you mail a check please send to: Charlotte County Community Development
Attn: Lien Research Response Team
18400 Murdock Cir
Port Charlotte FL 33948

And the check needs to be payable to the Charlotte County Board of County Commissioners

If you would like to pay online, please follow the steps below:

1. Go to www.charlottecountyfl.gov



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2. Scroll down and look for Departments on the left, click on it and then click on Building Construction

Departments

- > Administration
- > Animal Control
- > Budget/Fiscal
- > Building Construction
- > Code Enforcement
- > Commission Office
- > Community Development
- > Community Services
- > County Attorney
- > Economic Development
- > Emergency Management
- > Facilities
- > Fire Rescue/EMS
- > Garbage & Recycling
- > Growth Management
- > Human Resources
- > Human Services
- > Libraries
- > Parks & Recreation
- > Public Information & CC-TV
- > Public Safety
- > Public Works
- > Purchasing
- > Real Estate Services
- > Tourism Development
- > Utilities (CCU)
- > Full Department Listing

Elected Officials

Department Listing

FCB and Charlotte County to Co-host an Open House Education Event
Posted: 2/26/2014

Charlotte County Request for Volunteers
Posted: 2/26/2014

Charlotte County Government Calendar
Posted: 2/26/2014

MPO and Transit Division to Hold Series of Transit Development Plan Workshops
Posted: 2/21/2014

1% Local Option Sales Tax Focus Group Meeting Feb. 27
Posted: 2/21/2014

Mid-County Library Shades of Jazz Concert Series in March
Posted: 2/20/2014

Charlotte County Government Calendar
Posted: 2/19/2014

Charlotte County Request for Volunteers
Posted: 2/19/2014

Charlotte County Parking Passes and Facility Reservations Available at New Locations
Posted: 2/18/2014

Roadwork Begins on Veterans Boulevard Wednesday, Feb. 19, 2014
Posted: 2/18/2014

Charlotte County and FAC Address Flood Insurance Issues in Washington, D.C.
Posted: 2/14/2014

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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- > **TABLE TENNIS**
9:00am-12:00pm
- > **ALL COMERS BASKETBALL**
9:00am-11:00pm
- > **CHECK YOURSELF OUT**
10:00am
- > **MEET THE AUTHOR SERIES**
10:00am
- > **DEEP CREEK NON-URBAN STREET & DRAINAGE UNIT ADVISORY COMMITTEE SPECIAL MEETING**
10:00am
- > **BABY LAP TIME**
10:15am-10:45am
- > **CHARLOTTE COUNTY MASTER GARDENERS**
11:00am
- > **TODDLER TIME**
11:00am-11:30am
- > **CHARLOTTE RIDES PUBLIC WORKSHOPS**
11:00am-1:00pm
- > **OPEN GYM**
12:00pm-5:00pm



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3. Then click on – Online Services Citizens Access

<p>Community Development</p> <p>Building Construction</p> <ul style="list-style-type: none">› Home› Business Hours› Code of Laws & Ordinances› Elevation Certificates› Floodplain Management Ordinance (Rev 03/08/16)› Florida Building Codes› Forms & Documents› Licensing› Notices & Updates› Online Services Citizens Access› Permits <p>Planning & Zoning</p> <p>Special Projects Division</p> <p> Department Listing</p> <p> Contact Us</p>	<p>Building Construction Services (BCS) is an "umbrella term" commonly used for the Charlotte County Community Development Department and is responsible for the following services:</p> <ul style="list-style-type: none">› Plans Review› Building Permit Issuance› Building Construction Inspections› Fire Prevention Inspections› Code Compliance Complaints Processing› Code Enforcement of both State and County licensure or licensing requirements relative to all building trades <p>The links to the right are a great place to start and provide valuable information for both consumers and businesses. The areas below are portals providing more information and access to services offered by the Community Development Department.</p> <p>Permits Overview Types Requirements Fees Tracking</p> <p>Licensing Contractors Vehicles for Hire Sexually Oriented Businesses Fortune Tellers File Contractor Complaints Report Unlicensed Contractors or Activity</p> <p>Code Compliance Report a Code, Ordinance or Building Code Violation</p> <p>Online Services Citizens Access Access Online Services Citizens Access Register for Online Services Citizens Access Account</p> <p>Lien Relief Program Program Information Application Form Fees</p> <p>Vacant Property Registration Program Program Information Register a Vacant Property Fees Forms</p>	<ul style="list-style-type: none">› Floodplain Management Ordinance (Rev 03/08/16)› 50% Rule Information› Charlotte County GIS Property Maps› State of Florida Website› FEMA› Punta Gorda Chamber of Commerce› Charlotte County Chamber of Commerce› Charlotte-DeSoto Building Industry Association› Englewood Area Chamber of Commerce› National Flood Insurance Reform Act of 2012 <p>BCS Notices & Updates</p> <ul style="list-style-type: none">› Inspections Procedure Change - Windborne Debris Protection and Accessibility Inspections Effective Date: 9/8/2016› Office Closing on Friday August 26, 2016 from 1 to 5 pm Effective Date: 8/26/2016› State Certified Contractor Registration Fees Effective Date: 8/17/2016› Limited Staffing Monday 07/11/2016 through Wednesday 07/13/2016 Effective Date: 7/11/2016› 2016 Supplement (Code Fixes) to the 5th Edition (2014) Florida Building Code Effective Date: 7/1/2016 <p>Guides & Publications</p> <ul style="list-style-type: none">› Commercial Business Guide› Consumer Guide: Working with Contractors
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4. Once you clicked Online Services Citizens Access you will see this. You will want to click on [File a Complaint and other property related services](#)

What would you like to do today?

General Information Search for a Licensee	Building Search Permits Schedule an Inspection
Growth Mgmt & Land Dev Apply for an Additional Signage Permit Search Applications Schedule an Inspection	Code Enforcement FILE A COMPLAINT and Other Property Related Services Search Cases and Records

5. Accept the disclaimer and hit continue.

Welcome to County's Online Code Enforcement Module. Using this system, you can file code enforcement complaints, register a vacant property, apply for a research request for a specific address or apply to be part of our lien relief program. You can also track the progress of any of the above cases or applications. This service is available 7 days a week, 24 hours a day.

The following hints will help you navigate the system:

- 1) When selecting the type of case or application you wish to file please only choose "CE - High Grass and Weeds Only" if there are no other issues at the property - If multiple violations exist, please use CE - Code Enforcement (Not High Grass Only)
- 2) After selecting the type of case, you will need to select the address. Please enter as little data as possible and let the system search for you.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

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The County is neither responsible nor liable for any viruses or other contamination of

I have read and accepted the above terms.

[Continue >](#)



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6. Then choose Research request- Lien Permit, code case

Search...

Home Building Growth Mgmt & Land Dev Licenses Code Enforcement

FILE A COMPLAINT and Other Property Related Services | Search Cases and Records

Select a Complaint or Application Type

Choose one of the following available complaint or application types. For assistance or to apply for a record type not listed below please contact us.

To File a Code Enforcement Complaint, select one of the following:

CE - High Grass and Weeds Only if the violation ONLY concerns the height of grass and weeds on a property.

CE - Code Enforcement - Not High Grass and Weeds only if there are multiple violations at the same address

- CE - Code Enforcement (Not High Grass Only)
- CE - High Grass and Weeds ONLY
- Lien Relief Program - Lien Reduction
- Lien Relief Program - Lien Release
- Research Request - Lien, Permit, Code Case
- Vacant Property Registration

Continue Case »

7. At this point you will fill on all the information of the property, sometimes less information is better (street number and street name) , pay the \$35.00 with Visa or Mastercard and a research response will be returned back to you in approximately 7 to 10 days.

If you have any questions you can call or email us at Kimberly.Lewis-Tison@charlottecountyfl.gov or Andra.Bogardus@charlottecountyfl.gov. Our customer service phone number is 941-743-1201.