

Major Milestones Budget Calendar for FY13/14 to FY14/15 Budget Year

Date	Meeting/Item Due	Responsible	Fiscal	Dept Resp	BCC
Tuesday, December 11, 2012	Deadline to create new MSTUs (Set and hold public hearing prior to this date)	Attorney's Office and Deana Southwell		External	
Tuesday, December 11, 2012	Set and hold public hearing on the Uniform Method of Collection for new MSBUs.	Attorney's Office and Deana Southwell		External	
Wednesday, December 12, 2012	Budget Forms and PBB forms are available to Departments; Notify Depts to begin working on their budgets and PBB forms.	Fiscal Services	Internal		
Thursday, December 13, 2012	BCC Workshop - Budget Process- Rm #119 1:00pm	Gordon	Internal		
Monday, January 07, 2013	Send out CIP sheets for MSBU, Road Improvements and CCU capital projects	Fiscal Services	Internal		
Friday, January 25, 2013	Budget forms due back to Fiscal Services	Departments		External	
Monday, January 28, 2013	CIP sheets from MSBU's, Road Improvements and CCU due to Fiscal	Departments		External	
Wednesday, February 06, 2013	Marine Advisory requests due to Fiscal Services	Departments		External	
Friday, February 08, 2013	PBB Sheets are due back from departments	Departments		External	
Thursday, February 14, 2013	Strategic Focus Area Review (Commissioner Retreat) - PC Beach 1:00pm	Gordon		External	
Wednesday, February 20, 2013	BCC Workshop - Budget Process Update Rm#119 1:00pm	Gordon		External	
March, 2013	>Departmental meetings with Fiscal Services staff to review operations and programs, confirm requests and prepare for	Gordon		External	
Friday, March 01, 2013	Not for profits applications due (Non-Human Services)	David Johnston	Internal		
Thursday, March 07, 2013	All Other CIP Fund sheets sent to Departments to be updated	Natalie Hinger	Internal		
Thursday, March 14, 2013	MAC applications presented to MAC 9:30am Rm #119	Kelly Studenwalt/Rick Kolar	Internal		
April, 2013	Departments meet with Admin to Review Budgets	Departments		External	
Thursday, April 04, 2013	All Other CIP Fund sheets due to Fiscal	Departments		External	
Monday, April 15, 2013	MSBU Budgets with rate increase due	Fiscal Services	Internal		
Friday, May 31, 2013	CIP Review with Administration	Gordon		External	
Monday, July 22, 2013	Presentation of Tentative Budget - Rm #119 2:00pm	Gordon		External	
Wednesday, July 24, 2013	MSBU Public Hearing - Murdock - 5:01 p.m. Room 119	Gordon		External	
Thursday, July 25, 2013	MSBU Public Hearing - Tringali - 5:01 p.m.	Gordon		External	
Tuesday, July 30, 2013	CIP Presentation to Board, Rm #119 1:30pm	Gordon		External	
Thursday, September 12, 2013	First Budget Public Hearing 5:01 p.m., Room 119	Gordon		External	
Thursday, September 26, 2013	Final Budget Public Hearing 5:01 p.m., Room 119	Gordon		External	
First BCC Meeting in October	CIP Ordinance to BCC	Fiscal Services		External	